

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF SEPTEMBER 8, 2021

Committee Chair Tim Shafer called the meeting to order at 6:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Shafer, Bunting, Slagel, Earing, Fannin, Kirkton, Lovell

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, Jim Blackard and Seth Welch, Finance Director Diane Schwahn, Human Resources Director Ginger Harris,

Shafer called for any additions or corrections to the agenda with none requested. *Motion by Slagel; second by Kirkton to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the August 4, 2021 meeting. *Motion by Fannin, second by Earing to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Resolution: Authorizing Transfer of Property** – The Committee reviewed three resolutions for the transfer of property for three parcels of property, two located in the City of Pontiac and one located in Streator. There were questions raised regarding the parcel in Streator and the fact that 2020 taxes remain unpaid. Treasurer Nikki Meier was not available to attend tonight’s meeting. *Motion by Fannin, second by Kirkton to recommend approval of the two resolutions in Pontiac, and table the resolution for the property in Streator. MOTION CARRIED WITH ALL AYES.*

**FY 2021 Budget Transfers** – Schwahn presented a resolution for mid-year budget transfers from contingency. Schwahn stated that there were some unexpected expenses in the maintenance department and a transfer of funds to account for the P2D2 grant. It was noted that all reimbursements for the grant expenses have been received. *Motion by Bunting, second by Slagel to recommend approval of the budget transfers as submitted. MOTION CARRIED WITH ALL AYES.*

**Resolution: IMRF** – Harris presented a request for approval of resolutions for IMRF. Harris stated that the uniform and medical allowances that are now being paid out are taxable and subject to IMRF. Harris stated that as part of the IMRF audit it was discovered that the resolutions needed to be done to document the practice. *Motion by Earing second by Fannin to recommend approval of the IMRF resolutions. MOTION CARRIED WITH ALL AYES.*

**FY 2022 Budget Requests & Capital Requests** – Diane Schwahn presented an update on status of the FY 2022 budget. Schwahn noted that the only budget request remaining is for Public Health due to the fact that the Board of Health has not yet met. Discussion took place regarding the fund balance within the General Fund with Schwahn noting that the fund was in a good position. Schwahn noted that overall there will be a deficit of around \$7.6 million. Schwahn noted that the highway department continually budgets to spend everything that they have, but they generally do not spend everything that is budgeted. Discussion took place regarding the security requests for the LJC and historic courthouse.

**Monthly Finance Report** – Schwahn provided a copy of the monthly Finance Report to the Committee for review. Schwahn noted that besides maintenance, expenses were in line with the 2021 budget.

The Committee reviewed the bills. *Motion by Fannin, second by Earing to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

The floor was opened for public comment.

*Motion by Fannin, second by Lovell to adjourn.* **MOTION CARRIED WITH ALL AYES.**

Meeting adjourned at 6:45 p.m..

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Alina Hartley  
Executive Director