

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF AUGUST 5, 2021

Chairman Kathy Arbogast called the meeting to order at 5:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Arbogast, Carley, Fannin, Kestner, Kirkton, Lovell, Vietti
Vitzthum

Absent: Bunting, Shafer

Also Present: County Board Members Linda Ambrose and John Slagel, Finance Director Diane Schwahn, Human Resources Director Ginger Harris, and Executive Director Alina Hartley

Arbogast called for any additions or corrections to the agenda with none requested.

Motion by Fannin, second by Carley to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the July 8, 2021 meeting. *Motion by Kestner, second by Vietti to approve the minutes of the July 8, 2021 meeting as presented.*

MOTION CARRIED WITH ALL AYES.

Other Business as Needed – Hartley reported that the construction company reported a delay in the project completion date. Hartley stated that the original completion date was scheduled for the end of May. The Nicor delay pushed the project back to the end of July. Hartley stated that now it appears that the project will not be complete until the end of August. Hartley stated that the furniture was pushed back to mid-August based the initial delay, but the furniture company isn't able to push the date back as the furniture is already ready to be shipped. Hartley stated that she is waiting to hear back from the furniture company as to the square footage needed for storage, but she thought the furniture could be stored in the former IHR building until it's ready for install hopefully sometime in September. Hartley questioned if there was any objection to storing the furniture as discussed. Hartley noted that there will likely be a charge as the company will have to move the furniture twice. Discussion took place and there was no objection raised.

Comments from the Chair – Arbogast reported that the Galena conference went well and the presentations were very good. Arbogast noted that since there was no conference last year UCCI picked up the entire cost of lodging. Arbogast noted that she had the powerpoints available for anyone who was interested.

Comments from Committee Chairman –

On behalf of the IT Committee, Fannin reported that the Committee has decided to switch to Crowdstrike for their anti-virus software. Fannin noted that they are also looking at the premier plan.

On behalf of the VAC Committee, Kestner reported that the committee approved the budget request with just a slight increase in the van line item.

On behalf of the Property Committee, Vitzthum reported that in addition to the delay previously reported, there was a delay in the siding delivery. The project is still progressing, but the electrician is waiting on ComEd to install the transformer. Temporary power has not been strong enough to run all the equipment necessary.

On behalf of the Highway Committee, Lovell reported that the Committee approved emergency repairs to a road that was washed out during the storm. Lovell noted that one of the dump trucks were sold. Lovell reported that there was a delay with this year's striping due to a lack of availability of paint.

On behalf of the Sheriff, Jail & License Committee, Carley reported that the Committee heard the semi-annual report from the Sheriff and reviewed the capital requests.

On behalf of the Finance Committee, Slagel reported that the Committee approved a resolution transferring property for back taxes. Slagel stated that the Committee also reviewed the County Clerk and Circuit Clerk semi-annual reports. Slagel stated that the Committee approved a grant request for Cantarero, reviewed capital requests for the FY 2022 budget and approved the release of the RFP for the American Rescue Plan.

The floor was opened for public comment.

Motion by Fanni, second by Kestner to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:24 p.m..

Alina Hartley
Executive Director