

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF MAY 3, 2021

Committee Chair John Vitzthum called the meeting to order at 6:00 p.m. in the County Board Room of the Historic Courthouse.

Present: Vitzthum, Earing, Carley, Runyon, Vietti, Weller

Absent: Mennenga

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, Seth Welch, and John Slagel, Facilities Services Director Don Verdun, Executive Director Alina Hartley, Finance Director Diane Schwahn and Network & Computer Systems Administrator Jon Sear.

Vitzthum called for any additions or corrections to the agenda with none requested. *Motion by Weller, second by Carley to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the April 5, 2021 meeting. *Motion by Runyon, second by Earing to approve the minutes of the April 5, 2021 meeting as presented.* **MOTION CARRIED WITH ALL AYES**

Monthly Department Report – Don Verdun was present to review his monthly department report with the committee, a copy of which is attached to these minutes. Verdun noted that there was an ash tree at the Water St. property that will need to be taken down. Verdun stated that the tree is new the driveway for the east parking lot.

IHR Building – Vitzthum provided Committee members with a layout of the current IHR building. Vitzthum stated that he also requested copies of the cost figures that were provided at the last meeting, but those had not yet been turned into the board office.

H&E Project Status Update – Vitzthum reported that the roof materials had been delivered and are ready to be installed. Vitzthum stated that many of the carpenters pulled off the site due to the Nicor delay.

Change Order Request – Nicor Project Delay – The Committee reviewed two change order requests. Hartley stated that the first change order was for the cost of installing the temporary line to the existing building estimated at \$10,717. Hartley stated that the second change order is the monthly cost of delay for Madison, estimated at \$36,494.16. A breakdown of the costs was included with the packet. It was noted that the second change order would require approval of the full board. Discussion took place regarding the cause of the delay. *Motion by Runyon, second by Earing to approve the change orders as submitted.* **MOTION CARRIED WITH ALL AYES ON ROLL CALL VOTE.**

Approval of Bills – The Committee reviewed the monthly bills including the monthly construction bills. *Motion by Vietti, second by Earing to approve both sets of bills as presented.*
MOTION CARRIED WITH ALL AYES.

The floor was opened for public comment.

Motion by Vietti, second by Weller to adjourn. **MOTION CARRIED WITH ALL AYES.**
The meeting adjourned at 6:23 p.m..

Alina M. Hartley
Executive Director

Facility Managers Report

May 2021

To: Public Property Committee

From: Don Verdun

- Public Safety Complex

New Grease trap for the kitchen has been installed and the and discharge pipe replaced.

We had a 1 ½ water supply line started leaking inside of a concrete wall from the basement to the first floor. Popjoy had to bore an 8-inch hole horizontal from the basement then a 8 inch vertically from the first floor down. They ran new pipe and while they were doing that they found the return pipe next it was about ready to start leaking also, so we had them replace it.

We are still having problems with new HAVAC automation system. Centrica (Smartwatt) had two engineers here for three days working on the system. They went through the complete system and made some major changes. They will continue to monitor the system. There are some repairs that have to made, our staff can to the repairs.

Coils has been replaced in ERS units #1and #3

- Law and Justice Center

No major repairs there, regular maintenance.

- Historic Courthouse

No major repairs, regular maintenance

- Health and Education Building

We had to fire up the boiler the first part of the month and found a pump motor burned out I guess one last gasp before were done.

- IHR

No major maintenance, few air conditioners serviced.

- Water Street Building

No major problem's just regular maintenance.

- Highway Department

Just regular maintenance.

