

**VERMILION VALLEY**  
**REGIONAL EMERGENCY COMMUNICATIONS**  
**JOINT AUTHORITY**  
**VERMILION VALLEY REGIONAL E.T.S.B.**  
**MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY**  
**COMMUNICATIONS JOINT AUTHORITY / ETS BOARD**  
**MEETING OF NOVEMBER 18, 2020**  
**ZOOM MEETING**

Chairman Woolford called the zoom meeting to order at 11:07 a.m.

Roll call showed the following present, Jim Woolford, William Flott, Jacob Campbell, Paul Johnson and Tim Henson. Absent were Jim Hargitt, Robert Turner, Gary Bird, and Tony Childress. Also present were Alina Hartley, Executive Director, Livingston County Board; Diane Schwahn, Finance Director, Livingston County Board; Candi Bradshaw and Randy Wittenberg.

Woolford stated to forego the Pledge of Allegiance due to being a zoom meeting.

Woolford stated the Board Minutes for Sept. 30<sup>th</sup> were in their packets. He asked if there were no comments or changes needed he would entertain a motion to approve. A motion was made to approve the September Minutes by Flott with a second by Henson. A roll call vote of was all ayes with Flott, Campbell, Henson, Woolford and Johnson. Motion carried.

Woolford stated financial reports & bills for September & October were in their packets and if no discussion he asked for a motion to approve the bills and financial reports for September and October. A motion to approve was made by Henson with a second by Johnson. A roll call vote was unanimous with all ayes from Jim Woolford, Jacob Campbell, William Flott, Tim Henson and Paul Johnson. Motion carried.

**OLD BUSINESS:**

As brought up on the floor – Henson asked if there was an update on the generator in Dwight. He stated no but he will get into office next week and talk to them to have a follow up next week.

**NEW BUSINESS:**

**Budget –** The budget had been on display and was reviewed again. Flott inquired about the Supervisory position put into the budget. Wittenberg stated at this time it is a place holder for now. He reported they would have a meeting to discuss this later and then seek board approval for this before this is done. A motion was made to approve the 2021 budget by Johnson with a second by Henson. A roll call vote showed Campbell, Woolford, Henson, Johnson and Flott with all ayes. Motion carried.

**2021 Meeting Schedule –** The proposed meeting schedule for 2021 was reviewed. A motion to approve the 2021 schedule was made by Flott with a second by Johnson. A roll call vote was unanimous with all ayes from Woolford, Jacob Campbell, William Flott, Tim Henson and Paul Johnson.

**As brought up on the floor –** None.

**Coordinator’s Report –** Bradshaw reported nothing other than what was in her written report. She did add they are replacing the UPS batteries downstairs today as we speak. Woolford asked about how changes going with addresses in Spillman. Bradshaw answered no new ones lately but otherwise well.

**Director’s Report –** Wittenberg reported he had a hip replaced on 22<sup>nd</sup> and hopes to be back in the office next week. He stated they had a case of Covid in the center. He gave an update on this person and reported he had everyone else within the center tested after the waiting period and they all came back negative. He also reported they have 2 part time people in training now and are back to full-time staff now. He stated the overtime should be manageable to the rest of the year. He said they will be working on generator project for Streator, also he will send out the job description for supervisory position to members. He reported the staff did a great job in the center while he was out. He also stated he appreciated the support of the board.

**Closing comments from public –** None

**No need for an executive session.**

**Closing comments from Chairman and board members –** Woolford stated he did commend the dispatch center for doing a great job during this trying time. He also reported between the health department and dispatch they are able to get Covid information necessary for officers. Woolford reported on the meetings with the mental health board on Livingston County Premise Alert Program. So with some code changes in Spillman dispatch can put in this information in and it can be given to officers so they can have that information before they go to a call. He explained how this information would be given to dispatch. Henson asked is it a policy at the ETSB and an employee gets Covid do they charge them sick time or is that on the ETSB. Wittenberg stated for now it has been on the ETSB. It was also asked if it could be a Workman’s Comp issue. It was discussed and he reminded them they are no longer related to county being government. Wittenberg stated he would give Kinzinger a call to see what may be available for us.

Flott inquired about for Crime Stoppers getting a refrigerator magnet. It was discussed and reported about the leads they are getting from the outside. A discussion was held on how this works.

Woolford stated next meeting is for January 13, 2021 and will probably be a zoom meeting.

There was no need to go into executive session for (5ILCS 120/2)(c)(1) Personnel Matters Executive Session.

There being no further business a motion to adjourn was made by Flott with a second by Henson. Voice vote was unanimous with all ayes. Meeting adjourned at 11:37 a.m.

Respectfully submitted by Candi Bradshaw

A handwritten signature in cursive script that reads "Candi Bradshaw". The signature is written in black ink and is positioned to the right of the typed name "Candi Bradshaw".