

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF APRIL 6, 2021

Committee Chair Marty Fannin called the meeting to order at 4:31 pm, in the County Board Room of the Historic Courthouse located at 112 W. Madison St. in Pontiac, Illinois.

Present: Fannin, Blackard, Manker, Slagel,

Absent: Mays, Barickman, Steichen

Absent:

Also Present: County Board Members Jim Carley, Mark Runyon, Linda Ambrose, Ginger Harris (Human Resources Director), Alina Hartley (Executive Director) and Jon Sear (Network & Computer Systems Administrator)

Fannin called for any additions or corrections to the agenda. *Motion by Blackard, second by Manker to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

The Committee reviewed the minutes of the April 6, 2021 meeting. It was noted that Slagel and Manker were absent. *Motion by Slagel, second by Blackard to approve the April 6, 2021 minutes as amended.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

**Monthly Department Report** – Jon Sear was present to review his monthly department report with the Committee. Sear stated that the month was filled with mostly the same issues. Sear noted that there was a power surge that took out the USP and Power Switch that operate the doors at the Public Safety Complex. Sear also noted that he had hired someone, but the individual quit two weeks later. Discussion took place. *Motion by Blackard, second by Manker to approve the monthly department report.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

### **H&E Project Telephone System Proposal**

**H&E Project Security System Proposal** – The Committee reviewed proposals for the new telephone system and security system for the new Health & Education Building. Hartley stated that in regards to the Security System which includes a proposal for video surveillance and access control, bids were received below the bidding threshold of \$30,000 each. Hartley stated that the county's Purchasing Policy requires three proposals be submitted prior to awarding the contract. Hartley stated that there is a clear advantage to awarding the contract to Bennett as they have been selected as a subcontractor for Madison and will be doing the infrastructure work. Hartley stated that proceeding in this manor would eliminate the possibility of finger pointing if there was an issue.

In regards to the telephone system a proposal was submitted by Frontier in the amount of \$30,579.54. Hartley stated that generally this would require competitive bidding, but there is an exception in the statute for this type of work as long as it's under \$35,000. Sear stated that going with this system will allow for the new H&E building to be tied into the others, allowing

employees to dial by extension and transfer between buildings. Discussion took place. *Motion by Slagel, second by Manker to waive the bidding requirements and authorize the acceptance of proposals as submitted.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

**Streaming of Committee Meetings** – Fannin stated that he had more than one person comment that they would like to see the committee meetings streamed. Discussion took place regarding the time commitment and storage cost. Most members opined that they were open to the idea, but not at this time.

**Executive Session** – It was determined that there would be no need to enter executive session based on the minutes to be reviewed. The Committee reviewed the executive session minutes of November 6, 2018.

**Action Resulting** - *Motion by Blackard, second by Manker to approve for content and open the executive session minutes of November 6, 2018, and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

The Committee reviewed the bills presented. *Motion by Manker, second by Blackard to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

The floor was open for public comment.

*Motion by Blackard, second by Slagel to adjourn.* **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Meeting adjourned at 4:52 p.m..

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Alina M. Hartley  
Executive Director