

MINUTES  
LIVINGSTON COUNTY ZONING BOARD OF APPEALS  
Livingston County Historic Courthouse  
112 W. Madison St., Pontiac, Illinois

Regular Meeting  
7:00 p.m.

March 4, 2021

The meeting came to order at 7:00 p.m.. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID-19, participation in this meeting was offered in person, through Zoom and by teleconference.

Members Present: Richard Kiefer, Dave Randolph, Joe Stock, Joan Huisman, Neil Turner,  
Richard Runyon

Members Present via Zoom: William Flott

Others Present: Jesse King, Jason Bunting, John Mortland

**Approval of the Agenda:**

Chair Huisman noted the agenda for this meeting. Richard Kiefer Jr. moved, seconded by Dave Randolph, that the agenda for this March 4, 2021 meeting be approved as presented.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Yes
Flott –	Yes	Stock –	Yes
Randolph-	Yes	Turner –	Yes
Huisman -	Yes		

**Approval of Minutes:**

The minutes of the February 4, 2021 meeting were noted to the zoning board members. William Flott moved, seconded by Neil Turner, that the minutes be approved.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Yes
Flott –	Yes	Stock –	Yes
Randolph-	Yes	Turner –	Yes
Huisman -	Yes		

**Business to be reviewed:**

Case SU-1-21 – Phillips Cemetery Association

This zoning case pertained to a review for approval of a special use permit to allow for the expansion of an existing cemetery in Section 7 of Newtown Township.

The assistant zoning administrator provided a summary of the case for the board members and noted that the applicant had just recently found a Findings of Fact and Decision from zoning case SU-11-07 where the expansion of the cemetery had already been approved in 2007 for the same parcel of property the cemetery is proposing to expand to.

John Mortland, 5056 E. 3000 North Rd. Streator, IL, was present at the meeting to represent the zoning case. Board members discussed with Mr. Mortland who had been maintaining the ground prior to the cemetery preparing to develop the land. Mr. Mortland explained that the neighboring farmer had been farming the land until recently. There was also discussion between Mr. Mortland and the board members about the frequency of use of the cemetery. Mr. Mortland explained that burials have significantly reduced in recent years due to an increasing number of cremations which resulted in the cemetery not needing to develop the land they had been approved to expand to in 2007. Due to the amount of time that had passed, Mr. Mortland didn't recall being approved for expansion and applied for a special use again in error. Mr. Mortland noted a recent increase in burials over the past several months and felt that it was now necessary to begin developing the additional acreage to expand the cemetery.

Dave Randolph moved, seconded by Neil Turner, that zoning case SU-1-21 be approved.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Yes
Flott –	Yes	Stock –	Yes
Randolph-	Yes	Turner –	Yes
Huisman -	Yes		

**Findings of Fact and Decision:**

Dave Randolph moved, seconded by Joe Stock, that the Findings of Fact and Decision be approved.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Yes
Flott –	Yes	Stock –	Yes
Randolph-	Yes	Turner –	Yes
Huisman -	Yes		

Other Business:

The assistant zoning administrator noted that there are some cases out there that are overdue for review and would be on the agenda for upcoming meetings. Also noted were potential new zoning cases that could be coming before the board at upcoming meetings as well.

Public Comment: None

Report of Officers: None

General Discussion: None

Adjournment:

The chair asked for a motion to adjourn. Then Joe Stock moved, seconded by Richard Kiefer Jr., that this meeting be adjourned. This motion was approved by roll call vote.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Yes
Flott –	Yes	Stock –	Yes
Randolph-	Yes	Turner –	Yes
Huisman -	Yes		

This meeting was adjourned at 7:25 p.m.

Material regarding these proceedings is on file in the Livingston County Regional Planning Commission Office, in the Livingston County Historic Courthouse, 112 W. Madison St., Pontiac, Illinois.

Respectfully submitted,

Jesse J. King, Assistant Administrator  
Livingston County Regional  
Planning Commission