

MINUTES
LIVINGSTON COUNTY ZONING BOARD OF APPEALS
Livingston County Historic Courthouse
112 W. Madison St., Pontiac, Illinois

Regular Meeting
7:00 p.m.

February 4, 2021

The meeting came to order at 7:01 p.m. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID-19, participation in this meeting was offered in person, through Zoom and by teleconference.

Members Present: Richard Kiefer, Dave Randolph, Joe Stock

Members Present via Zoom: Joan Huisman, Neil Turner, William Flott

Members Absent: Richard Runyon

Others Present: Jesse King, Scott Mennenga, Tal Parmenter, Luke Henrichs, Patrick Harms

Approval of the Agenda:

Chair Huisman noted the agenda for this meeting. William Flott moved, seconded by Dave Randolph, that the agenda for this February 4, 2021 meeting be approved as presented.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Absent –	No Vote
Flott –	Yes	Stock –	Yes	
Randolph-	Yes	Turner –	Yes	
Huisman -	Yes			

Approval of Minutes:

The minutes of the January 7, 2021 meeting were noted to the zoning board members. Joe Stock moved, seconded by Neil Turner, that these minutes be approved.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Absent –	No Vote
Flott –	Yes	Stock –	Yes	
Randolph-	Yes	Turner –	Yes	
Huisman -	Yes			

Business to be reviewed:

Case SU-23-99 – Henrichs - Review

This zoning case pertains to a review of a previously approved special use permit to allow for an insurance business to operate in an AG, Agricultural, District located in unincorporated Saunimen. Luke Henrichs was present at the meeting via Zoom to represent this zoning case.

The assistant zoning administrator provided an overview of the special use permit as well as the history of this zoning case to the board members. The chairperson then asked Mr. Henrichs if there was anything new with his insurance business. Mr. Henrichs related that there has been no major changes since the last review and that they are still providing agricultural insurance for farmers and corporations. Mr. Henrichs stated that he is okay with retaining the current conditions of the special use permit.

With no questions or concerns noted, Joe Stock then moved, seconded by William Flott, that Livingston County Zoning Case SU-1-11 be closed and reviewed in 5 years.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Absent – No Vote
Flott –	Yes	Stock –	Yes
Randolph-	Yes	Turner –	Yes
Huisman -	Yes		

Case SU-1-13 – Prairie Central Sportsman’s Club - Review

This zoning case pertains to a review of a previously approved special use permit to allow for an outdoor gun range/club in an AG, Agriculture, District located in unincorporated Chatsworth. Tal Parmenter was present at the meeting to represent this zoning case.

The assistant zoning administrator provided an overview of the special use permit and its history with the zoning board of appeals. Mr. Parmenter then provided the board members with more detailed updates on the club and its intentions going forward.

Mr. Parmenter informed the board members that they are continuing normal operations for the most part and that they have established an evening trap league at the club. Mr. Parmenter also stated that they are currently hosting the Prairie Central High School Trap Team. Mr. Parmenter also added that the club is now ADA compliant and has also added 100/200 Yard shooting lanes, 3 picnic tables for spectators, and carpports for spectators and shooters to provide shade. Mr. Parmenter stated that the club also intends to install air conditioning for the club house this year. Additionally, Mr. Parmenter stated that the club has reached out to schools in the area to offer gun safety courses for staff and students.

Future developments for the club that Mr. Parmenter related to the board were a 2nd trap field, more carports, and more ADA facilities. Mr. Parmenter stated that the space they currently have is adequate for these developments and that they would do them as sufficient money is acquired to do them.

In closing, Mr. Parmenter stated that the club is excited to provide services and gun safety education to anyone who would like to attend their courses.

Dave Randolph then moved, seconded by Neil Turner, that Livingston County Zoning Case SU-1-13 be reviewed again in 4 years with the same conditions in place.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Absent – No Vote
Flott –	Yes	Stock –	Yes
Randolph-	Yes	Turner –	Yes
Huisman -	Yes		

Case SU-8-18 – Harms – Review

This zoning case pertains to a review of a previously approved special use permit to allow for a hunting club in an AG, Agricultural, District/FP, Flood Plain, District located in unincorporated . Patrick Harms was present at the meeting to represent this zoning case.

The zoning administrator provided an overview of this zoning case to the board members.

Mr. Harms stated that there is no new developments with the hunting club and that they have not built anything new. Mr. Harms stated that the club was adversely affected by the COVID-19 health crisis and that participation significantly reduced. However, since everyone has figured out how to be safe in doing activities such as hunting, Mr. Harms stated that they have seen an increase in participation at the hunt club. Mr. Harms stated that it is a public hunting club and that anyone is welcome, however, they do occasionally close it for private group hunts.

Mr. Harms stated that the current conditions are still okay with him and that they stay plenty far away from the Ball property.

With no other concerns noted, Joe Stock moved, seconded by Dave Randolph, that this case be closed and reviewed again in 5 years.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Absent – No Vote
Flott –	Yes	Stock –	Yes
Randolph-	Yes	Turner –	Yes
Huisman -	Yes		

Findings of Fact and Decision:

William Flott moved, seconded by Neil Turner, that the Findings of Fact and Decision for all zoning cases presented at this meeting be approved.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Absent – No Vote
Flott –	Yes	Stock –	Yes
Randolph-	Yes	Turner –	Yes
Huisman -	Yes		

Other Business:

The assistant zoning administrator noted that he was not sure if there would be a meeting next month due to the administrator’s extended absence and not knowing what business needs to be addressed at upcoming meetings. The assistant administrator stated that he would be in contact with board members to make sure they have plenty of notice on whether there will be a meeting or not.

Public Comment: None

Report of Officers: None

General Discussion: None

Adjournment:

The chair asked for a motion to adjourn. Then Dave Randolph moved, seconded by Joe Stock, that this meeting be adjourned. This motion was approved by roll call vote.

This motion was then approved by a roll call vote.

Kiefer –	Yes	Runyon –	Absent – No Vote
Flott –	Yes	Stock –	Yes
Randolph-	Yes	Turner –	Yes
Huisman -	Yes		

This meeting was adjourned at 7:40 p.m.

Material regarding these proceedings is on file in the Livingston County Regional Planning Commission Office, in the Livingston County Historic Courthouse, 112 W. Madison St., Pontiac, Illinois.

Respectfully submitted,

Jesse J. King, Assistant Administrator
Livingston County Regional
Planning Commission