

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF JANUARY 4, 2021

Committee Chair John Vitzthum called the meeting to order at 6:00 p.m.. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Vitzthum, Earing, Carley, Runyon, Vietti, Weller

Absent: Mennenga

Also Present: County Board Chairman Kathy Arbogast (via zoom), County Boards Members Linda Ambrose, Seth Welch, Executive Director Alina Hartley, Human Resources Director Ginger Harris and Network & Computer Systems Administrator Jon Sear

Vitzthum called for any additions or corrections to the agenda with none requested. *Motion by Runyon, second by Vietti to approve the agenda as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Vitzthum, Earing, Carley, Runyon, Vietti, Weller Nays: None. Absent: Mennenga.

The Committee reviewed the minutes of the December 16, 2020 meeting. *Motion by Earing, second by Runyon to approve the minutes of the December 16, 2020 meeting as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Vitzthum, Earing, Carley, Runyon, Vietti, Weller Nays: None. Absent: Mennenga.

Monthly Department Report – Hartley distributed a copy of the monthly department report on behalf of Don Verdun, who was on vacation. *Motion by Carley, second by Weller to accept the report.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Vitzthum, Earing, Carley, Runyon, Vietti, Weller Nays: None. Absent: Mennenga.

H&E Project Status Update – Hartley reported that the project continues to be on schedule. It was noted that the water relocation was completed without incident. Hartley noted that she should receive an updated project schedule in the near future which she would provide Committee members upon receipt.

Other Business – Vitzthum reported that it's customary for the Committee to tour the County buildings, but with everything going on (COVID) it may be best to hold off. Vitzthum noted that if anyone to go prior to that arrangements could be made.

Approval of Bills – The Committee reviewed the monthly bills. Hartley noted that there was a second set of invoices presented related to the H&E construction project. Hartley noted that this will be provided to the Committee going forward through the duration of the project. *Motion by Earing, second by Vietti to approve both sets of bills as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Vitzthum, Earing, Carley, Runyon, Vietti, Weller Nays: None. Absent: Mennenga.

The floor was opened for public comment.

Motion by Vietti, second by Carley to adjourn. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Vitzthum, Earing, Carley, Runyon, Vietti, Weller Nays: None. Absent: Mennenga.

The meeting adjourned at 6:09 p.m..

Alina M. Hartley
Executive Director