

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF DECEMBER 16, 2020

Committee Chairman Tim Shafer called the meeting to order at 5:30 p.m. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, John Vitzthum, Executive Director Alina Hartley, Finance Director Diane Schwahn, Treasuer Nikki Meier, AND Network and Computer Systems Administrator Jon Sear

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Fannin; second by Kirkton to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

The Committee reviewed two sets of minutes from the November 4, 2020 meetings. *Motion by Fannin, second by Lovell to approve the minutes as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

States Attorney Appellate Prosecutor Resolution – The Committee reviewed the 2021 States Attorney Appellate Prosecutor Resolution. *Motion by Bunting, second by Fannin to recommend approval of the States Attorney Appellate Prosecutor Resolution. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

Resolutions Authorizing Transfer of Deeds – The Committee reviewed three resolutions authorizing the transfer of deeds for the properties. *Motion by Fannin, second by Lovell to recommend approval of the resolutions authorizing transfer of deed. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

Resolutions: Authorizing Working Cash Loan to Tort – Hartley reported that the resolution authorizes a Working Cash loan to Tort to cover the cost of the liability insurance policy that is now due. Hartley stated that the loan will be paid from tax proceeds. *Motion by Earing, second by Kirkton to recommend approval of a resolutions authorizing working cash loan to tort. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

Finance Department Report – Schwahn reported that the finance report had been distributed and does not yet include any accruals. Schwahn stated that as of the moment everything looks good. Schwahn noted that the amended budget amounts that were approved in November have been added to the report. Schwahn noted that the auditors will begin January 11th.

The Committee reviewed the bills. *Motion by Fannin, second by Slagel to approve the monthly bills as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

The floor was opened for public comment.

Motion by Fannin, second by Lovell to adjourn. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

Meeting adjourned at 5:38 p.m..

Alina Hartley
Executive Director