

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF NOVEMBER 4, 2020

Committee Chairman Tim Shafer called the meeting to order at 6:05 p.m. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, John Vitzthum, Jim Blackard, Executive Director Alina Hartley, Finance Director Diane Schwahn, HR Director Ginger Harris, Treasuer Nikki Meier, Network and Computer Systems Administrator Jon Sear, and Adam Dontz (GLCEDC)

Shafer called for any additions or corrections to the revised agenda with none requested. *Motion by Earing; second by Fannin to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

The Committee reviewed the minutes from the October 12, 2020 meeting. *Motion by Fannin, second by Slagel to approve the minutes as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

**GLCEDC Recommendation for Property Tax Abatement – Technical Metals –** Adam Dontz was present to request approval of a property tax abatement agreement with Technical Metals in Fairbury. Dontz stated that the abatement would be 100% for five years and 75% for years six and seven. Dontz reported that Technical Metals plans to construct a 25,000 square foot expansion estimated as a \$1.05 M capital investment. Dontz stated that Technical Metals exceeds the requirements outlined in the abatement program. Dontz noted that the City of Fairbury has already approved the abatement and the school board will meet later this month to approve. *Motion by Bunting, second by Fannin to recommend approval of the property tax abatement for Technical Metals. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

**FY 2021 Budget, Capital Requests and Levies –** Schwahn reported that the draft budget was amended to account for an increase in the insurance policy renewal. Schwahn stated that there was no need to increase the levy based on the increase but the ending balance did change. *Motion by Fannin, second by Slagel to recommend approval of the FY 2021 Budget, Capital Requests & Levies. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

**FY 2020 Budget Amendment** – Schwahn reported that based on everything that was happening she felt the need to amend the FY 2020 budget to account for the changes. Schwahn noted that the net change to the budget was zero, but this accounted for the increase in grant fund revenues and the appropriation of additional expenses. Discussion took place. *Motion by Slagel, second by Kirkton to recommend approval of the FY 2020 Budget Amendment.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

**Resolution End of Year Transfers** – Schwahn stated that the resolution approves the transfer of funds from contingency to the sheriff's department and the coroner to cover necessary expenses within the FY 2020 budget. *Motion by Slagel, second by Kirkton to approve the end of year transfer resolution.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

**Resolutions Accepting Sealed Bid Auction and Authorizing Transfer of Deed** – Treasurer Nikki Meier reported that there were a total of eight bids received from the sealed bid auction that took place on October 2<sup>nd</sup>, one of which is for a mobile home. *Motion by Fannin, second by Earing to recommend approval of the resolutions authorizing transfer of deed.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

**Finance Department Report** – Schwahn reported that the finance report had been distributed and with the exception of a few, everything appears to be in order.

The Committee reviewed the bills. *Motion by Earing, second by Kirkton to approve the monthly bills as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

The floor was opened for public comment.

*Motion by Bunting, second by Fannin to adjourn.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

Meeting adjourned at 6:29 p.m..

---

Alina Hartley  
Executive Director