

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF NOVEMBER 5, 2020

Chairman Kathy Arbogast called the meeting to order at 5:00 p.m. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Arbogast, Bunting, Allen, Carley, Fannin, Killian, Lovell, Shafer, Vietti

Present via Zoom: Kestner

Absent:

Also Present: Executive Director Alina Hartley, County Board Members Linda Ambrose, Jim Blackard, Gerald Earing and John Slagel, County Board Member Elect Seth Welch, Network & Computer Systems Administrator Jon Sear, Finance Director Diane Schwahn, Human Resources Director Ginger Harris

Arbogast called for any additions or corrections to the agenda with none requested. *Motion by Carley, second by Fannin to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Arbogast, Bunting, Allen, Carley, Fannin, Kestner, Killian, Lovell, Shafer, Vietti. Nays: None. Absent: None.

The Committee reviewed the minutes of the September 10, 2020 meeting. *Motion by Killian, second by Lovell to approve the minutes. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Arbogast, Bunting, Allen, Carley, Fannin, Kestner, Killian, Lovell, Shafer, Vietti. Nays: None. Absent: None.

Property, Casualty, Liability Insurance Renewal – Hartley reported that the annual insurance renewal came in at just over 12%. Hartley stated that this is the largest increase that the county has seen since changing to CIRMA in 2013. Hartley stated that the agent indicated that this is one of the worst years that he has seen. Hartley stated that the group is also experiencing a bad year with a loss ratio of 144% with two months of the year still to go. Hartley reported that in order to contain the increase, the pool is going from a self-insured retention of \$100,000 to a self-insured retention of \$250,000. Hartley reported that the good thing about that is that if the group has a good year, any excess from the loss fund is distributed amongst the members once the year is closed out. *Motion by Fannin, second by Allen to approve the annual property, casualty, liability insurance renewal as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Arbogast, Bunting, Allen, Carley, Fannin, Killian, Lovell, Shafer, Vietti. Nays: Kestner. Absent: None.

Other Business As Needed – Slagel reported that the Housing Authority would like to dispose of the housing units in Chatsworth. Slagel stated that the Housing Authority will need to get permission from HUD who will require a letter of support from both the County and the Town of Chatsworth. Slagel reported that the Mayor of Chatsworth is concerned about the property not being maintained if it is sold, and would prefer that the Housing Authority keep these properties. Arbogast reported that after speaking with the Mayor she would be hesitant to support the sale. Discussion took place. It was suggested that the Housing Authority could look at demolition to resolve the issues.

Arbogast reported that the County Board meeting will be limited to 25 people. Arbogast stated that she is looking for volunteers to attend remotely. Arbogast stated that if there aren't enough volunteers, the entire meeting may need to be held remotely in order to meet the requirements. Slagel and Blackard volunteered to attend remotely.

Arbogast reported that at the last County Board meeting a private conversation amongst two board members was broadcast to the public. Killian stated that the issue has been brought to his attention several times. Killian noted that the comments and accusations made were unfounded and for them to be broadcast is totally wrong. Bunting stated that everything that was done, was done above board and what was said and heard by members of the public was a disgrace and should not have happened.

Comments from Committee Chairman –

On behalf of the SJL Committee, Carley reported that the department has thus far been successful at keeping COVID cases out of the jail.

On behalf of Property, Killian reported that the new building is progressing. Killian reported that the committee approved a change order for the sidewalk, which had to be moved to account for underground utilities. Killian reported that there is a gas line in the building footprint that will also need to be relocated.

On behalf of the Personnel Committee, Vietti reported that the Committee met in joint session with the Finance Committee.

On behalf of the IT Committee, Allen reported that it was her last meeting.

On behalf of the Finance Committee, Shafer reported that the Committee reviewed approved an abatement request from the GLCEDC. Shafer stated that the committee also approved the 2021 budget, an amendment to the 2020 budget, a resolution transferring funds in the 2020 budget and several conveyances of deed.

On behalf of the Ag, Zoning and Emergency Services Committee, Bunting reported that the Committee will meet at 6 p.m..

Arbogast thanked both Killian and Allen for their dedication and noted that they will both be extremely missed.

Motion by Fannin, second by Lovell to adjourn the meeting. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Arbogast, Bunting, Allen, Carley, Fannin, Kestner, Killian, Lovell, Shafer, Vietti. Nays: None. Absent: None.

Meeting adjourned at 5:29 p.m..

Alina Hartley
Executive Director