

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF OCTOBER 14, 2020

Committee Chairman Tim Shafer called the meeting to order at 6:00 p.m. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Shafer, Slagel, Earing, Fannin, Lovell
Present via Zoom: Bunting

Absent: Kirkton

Also Present: County Board Chair Kathy Arbogast, County Board Member Gina Manker, Executive Director Alina Hartley, Finance Director Diane Schwahn, HR Director Ginger Harris, Treasurer Nikki Meier, Network and Computer Systems Administrator Jon Sear, and Chief Hamilton

Shafer called for any additions or corrections to the agenda with none requested. *Motion by Fannin; second by Earing to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Lovell. Nays: None. Absent: Kirkton.

The Committee reviewed the minutes from the September 9, 2020 meeting. *Motion by Fannin, second by Slagel to approve the minutes as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Lovell. Nays: None. Absent: Kirkton.

FY 2021 Budget, Capital Requests & Levies– Schwahn noted that the draft budget was distributed following the final decisions that were made last month. Schwahn noted that the final 20 pages were emailed last week. Schwahn noted that the only change was a discrepancy in revenue for public health that was corrected. Schwahn noted that the levies for SELCAS were also received on Tuesday and thus updated. Schwahn noted no other changes. Discussion took place. Schwahn was commended on the quality of the budget document and it's contents. *Motion by Slagel, second by Fannin to recommend approval of the FY 2021 Budget, Capital Requests & Levies be placed on display. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Lovell. Nays: None. Absent: Kirkton.

FY 2020 Budget Amendment – Schwahn noted that with the additional CURES funding and extra expenses there is a possibility the county will need to do a full budget amendment to account for the additional expenditures. Schwahn noted that she wouldn't know for sure until the final end of year expenses come in.

Property Committee Recommendation – IHR – Hartley reported that the Property Committee is recommending a waiver of rent, in the amount of \$1,000 per month, for

IHR beginning December 1st and continuing through construction. It was noted that the amount would amount to approximately \$6,000 to \$8,000 depending on the length of construction. *Motion by Slagel, second by Earing to approve the waiver as presented.*

MOTION CARRIED ON ROLL CALL VOTE. Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Lovell. Nays: None. Absent: Kirkton.

Trustee Resolutions Authorizing Transfer of Deed – Treasurer Nikki Meier reported that there were two mobile homes and one parcel of real estate outlined in the resolutions for the transfer of deeds for back taxes. *Motion by Earing, second by Lovell to recommend approval of the resolutions authorizing transfer of deed.* **MOTION**

CARRIED ON ROLL CALL VOTE. Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Lovell. Nays: None. Absent: Kirkton.

Livingston County Investment Policy – Hartley noted that based on State’s adoption of the Illinois Sustainability Act, the county is required to review and update its investment policy. Hartley stated that the current policy was adopted in 1999. Hartley stated that she, Diane Schwahn, and Nikki Meier will work internally on the updates and will report back with recommendations likely in the first part of next year.

Finance Department Report – Schwahn reported that the county is currently at 79% of the budget expended with 83% of the year completed.

The Committee reviewed the bills. *Motion by Slagel, second by Fannin to approve the monthly bills as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Lovell. Nays: None. Absent: Kirkton.

The floor was opened for public comment.

Motion by Fannin, second by Earing to adjourn. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Lovell. Nays: None. Absent: Kirkton.

Meeting adjourned at 6:32 p.m..

Alina Hartley
Executive Director