

**LIVINGSTON COUNTY BOARD**  
**MINUTES OF OCTOBER 22, 2020 MEETING OF THE COUNTY BOARD**

**OPENING**

Chairman Kathy Arbogast called the meeting to order at 6:00 p.m., in the County Board Room of the Livingston County Historic Courthouse located at 112 W. Madison St., Pontiac, Illinois. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Pastor Jan Ambrose provided the invocation.

James Carley led the Pledge of Allegiance.

County Clerk Kristy Masching called the roll with the following **Present:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, John Slagel, Tim Shafer, Marty Fannin, Kathy Arbogast, Joel J. Barickman, and Vicki Allen **Present via Zoom:** Jason Bunting, Gina Manker and Paul A. Ritter. **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

**Also Present:** County Clerk Kristy Masching, Alina Hartley-Executive Director, Chuck Schopp – Zoning Administrator, Clay Metcalf – County Highway Engineer, Jon Sear – Network & Computer Systems Administrator, Ginger Harris – Human Resources Director, Diane Schwahn – Finance Director, Jackie Dever – Public Health Administrator, Nikki Meier – Treasurer, and Lt. Gragert.

**AGENDA**

Chairman Arbogast requested that the agenda be amended to remove the Executive Session. Arbogast then called for any additional changes to the agenda with none requested. *Motion by Fannin, second by Blackard to approve the agenda as amended.* **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** n/a **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

**APPROVAL OF MINUTES**

N/A

**PRESENTATION**

**COVID Status Report – Jackie Dever, Public Health Administrator:** Jackie Dever was present to update the Board on the status of COVID cases in the County. Dever reported a total of 628 cases, 83 active cases and 10 deaths. Dever stated that there have been 16 outbreaks, one from a school, 7 from factories, 5 in long term living facilities and 3 from private gatherings. Dever reported that the schools were doing a good job of keeping cases under control. Dever stated that currently the cases are coming more from private gatherings than anywhere else (other than the prison). Dever reported that the department will be receiving rapid tests that can be utilized, noting that the State of Illinois will receive a total of 3.2 million tests.

**CONSENT AGENDA**

**A. Approval of Bills**

**B. Appointments:**

- a. **Debbie Moran – Mental Health 708 Board**
- b. **Gary Beier – Mental Health 708 Board**
- c. **Paul Gray – Northeast Sullivan Mona Drainage District**
- d. **Eddie Hoerner – Livingston County Regional Planning Commission**
- e. **Dee Woodburn – Livingston County Regional Planning Commission**

*Motion to approve the consent agenda by Fannin, second by Blackard.* **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald

Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** n/a **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

### HIGHWAY COMMITTEE

Committee Chair Steven Lovell introduced County Highway Engineer Clay Metcalf who reviewed the Highway Action Agenda Items as follows:

- a. **Bridge Petition & Engineering Agreement:** Reading Rd. District, Sect No 20-23140-00-BR, Proposed SN 053-4237 (3130N, 100E) – Hampton Lenzini & Renwick, TBP FY 24. Design for replacement of existing bridge, not to exceed \$27,000
- b. **Bridge Petition & Engineering Agreement:** Nebraska Rd. District, Sect No 20-15000-00-AB, Existing SN 4753 (1600N, 305E) – Hampton Lenzini & Renwick, Hydraulic Design to determine size and type for replacement of existing bridge
- c. **Letting Results: October 6, 2020 Letting**
- d. **Resolution (#2020-10-44):** Resolution Providing for the Collection of Fees and Oversize and/or Overweight Vehicles on County Roads
- e. **Quarterly Report:** 3<sup>rd</sup> Quarter FY 20

*Motion by Lovell, second by Runyon to approve all the action items with one roll call vote.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** n/a **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

### AG & ZONING

**Zoning Case SF-3-20 and V-7-20 Carroll:** Zoning Administrator Chuck Schopp was present to review Zoning Case SF-3-20 and V-7-20. Schopp reported that both cases refer to a two lot subdivision. Schopp stated that the subdivision will allow for a house to be subdivided off from the farm buildings, creating a two lot subdivision, with one lot for the house and one lot for the farm buildings. *Motion by Bunting; second by Lovell to approve both zoning cases as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** n/a **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

### PUBLIC PROPERTY

**Lease Agreement: Livingston County Farm Ground – Ledford:** Killian reported that the Property Committee is recommending approval of a lease agreement with the current tenant at a rate of \$307.50 per acre. *Motion by Mays, second by Fannin to approve the Lease Agreement with Ledford for the Livingston County Farm Ground.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** n/a **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

**Resolution (#2020-10-46): Waiver of Portion of Rent for Institute for Human Resources:** Killian reported that the Property Committee is recommending a reduction in rent for IHR until the new building is completed. Killian noted that the reduction of \$1,000 will begin December 1<sup>st</sup>. *Motion by Killian, second by Vitzthum to approve the resolution waiving rent for IHR.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** n/a **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

**FINANCE**

**Presentation of FY 2021 Budget, Capital Requests & Levies:** Diane Schwahn was present to review the draft FY 2021 Budget, Capital Requests & Levies with the Board. Schwahn reported that the first goal of the Finance Committee was to hold the functional deficit to no more than \$1.2 million. Schwahn noted that the budget reflects a functional deficit of \$1,171,911 exceeding the goal just slightly. Schwahn stated that the second goal was to maintain or reduce the overall county tax rate. Schwahn noted that the estimated tax rate would be \$1.12374 a reduction from the prior year. Schwahn noted that the tax rate has been reduced the last four years. Schwahn also noted that fund balances remain strong. *Motion by Shafer, second by Earing to place the FY 2021 Budget, Capital Requests & Levies on display for public inspection.*

**MOTION CARRIED ON ROLL CALL VOTE. Ayes:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** n/a **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

**Resolutions (#2020-10-47, #2020-10-48, #2020-10-49) Authorizing Transfer of Deed:**

**a. Parcel #10-10-10-139-007**

**b. Parcels #15-15-600-125 and 01-01-200-620**

*Motion by Shafer, second by Earing to approve the Resolutions Authorizing Transfer of Deed.* **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** n/a **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

**Resolution (#2020-10-50): Authorizing Hazard Pay for the Period March 18<sup>th</sup> – May 31<sup>st</sup>:** The Board reviewed a letter submitted by Hartley, Harris and Schwahn outlining hazard pay for the period March 18<sup>th</sup> through May 31<sup>st</sup> for employees who worked during this period. Discussion took place. *Motion by Shafer, second by Bunting to approve the resolution authorizing Hazard Pay for the period March 18<sup>th</sup> – May 31<sup>st</sup>.* **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** James A. Carley, Steven Lovell, John Vitzthum, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, Gina Manker, Tim Shafer, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** Linda Ambrose, William Mays, James Blackard, John Slagel, and Marty Fannin **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

**SHERIFF, JAIL & LICENSE**

**Resolution (#2020-10-51): Adopting 2021 Holidays:** *Motion by Carley, second by Vietti to approve the Resolution adopting the 2021 Holidays.* **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** n/a **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

**Livingston County Housing Authority** – John Slagel reported that the LCHA is getting ready to dispose of the properties they have in Chatsworth. Even though the apartments are newly remodeled, there is still a high vacancy rate. There are three sites, one downtown and two on the outskirts of town. They will be listing the properties in the near future with a broker.

**PUBLIC COMMENT**

The floor was open for public comment.

**EXECUTIVE SESSION**

N/A

**ACTION RESULTING FROM EXECUTIVE SESSION**

N/A

**ADJOURNMENT**

*The meeting adjourned at 7:20 p.m. on a motion by Vietti, second by Killian.* **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald

Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Mike Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman, Vicki Allen **Nays:** n/a **Absent:** Robert F. Weller, Joseph D. Steichen, and Ronald L. Kestner.

The next meeting is scheduled for Thursday, November 12, 2020 at 6:00 p.m., at the Livingston County Historic Courthouse.

**Kathy Arbogast, CHAIRMAN**

Attest:

*Alina M. Hartley*

Executive Director

On behalf of County Clerk, Kristy Masching

November 12, 2020

Approved

CB Min 102220