

**LIVINGSTON COUNTY BOARD**  
**MINUTES OF August 13, 2020 MEETING OF THE COUNTY BOARD**

**OPENING**

County Board Vice-Chairman Jason Bunting (Chair Kathy Arbogast present via zoom) called the meeting to order at 6:00 p.m. Pursuant to the Governor's Executive Order 2020-07, this meeting was held remotely with some individuals participating through Zoom or Teleconference.

Pastor Victor Randall presented the invocation. A moment of silence was held for Doc Carley and his family on the recent loss of his mother. Jim Blackard led the group in the Pledge of Allegiance.

The clerk called roll with the following **present:** James A. Carley, Robert F. Weller, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Michael L. Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Joseph D. Steichen, Tim Shafer, Marty Fannin, Kathy Arbogast, Joel J. Barickman and Vicki Allen **Absent:** Ronald L. Kestner and Paul A. Ritter

**Also Present:** County Clerk-Kristy Masching, Executive Director-Alina Hartley, Public Health Department Administrator-Jackie Dever, Assessor-Shelly Renken (via Zoom), IT Director-Jon Sear and Zoning Administrator-Chuck Schopp

**AGENDA**

Vice-Chairman Jason Bunting amended the agenda with the removal of item 3. E. Resolution: Approving Hazard Pay due to many unanswered questions from the CURE program. He then called for approval of the agenda as amended. *Motion by Earing, second by Lovell for approval of the amended agenda.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen **Nays:** None **Absent:** Kestner and Ritter

**APPROVAL OF MINUTES**

Chair Arbogast called for approval of the July 23, 2020 meeting minutes. *Motion by Fannin, second by Earing to approve the July 23, 2020 meeting minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen **Nays:** None **Absent:** Kestner and Ritter

**PRESENTATION**

**COVID 19 Update from Jackie Dever – Livingston County Public Health** – Public Health Administrator-Jackie Dever provided an update with regards to the COVID 19 pandemic. Highlights of her presentation included the following: currently have had 138 cases, with 49% of our cases occurring since July 31; there's a need to work with businesses regarding new rules to laws which took effect this week; working with State's Attorney on how to inform businesses of changes; have only ourselves to blame if increase in cases continue; we have the ability to manage our own county by wearing masks and social distancing six feet apart; and sources for major outbreaks have occurred as a result from travel, bars and large family gatherings. She also noted that LaSalle County has had an upsurge in cases which are crossing over into Livingston County as a result of work related travel. Dever noted that the sleeve masks which are pulled up from around the neck to cover the mouth and nose are the least effective because they are made of very thin material. She stated that the thicker, multi-layered masks provided more protection.

**CONSENT AGENDA**

A. Approval of Bills

*Motion by Fannin, second by Earing for approval of the Consent Agenda.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen  
**Nays:** None **Absent:** Kestner and Ritter

### HIGHWAY

Committee Chairman Steve Lovell reviewed the **Action Agenda Items** as follows:

- a. **Letting Results:** August 4, 2020 Letting

*Motion by Lovell, second by Runyon to approve all the Highway Action Agenda item.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen  
**Nays:** None **Absent:** Kestner and Ritter

Chair Lovell commented that the summer maintenance program has been progressing nicely, the Campus road project is nearing completion and the bridge work is moving along.

### AG, ZONING & EMERGENCY SERVICES

**Zoning Case SF-1-20 and V-1-20 Haley Subdivision (Resolution #2020-08-29)** – Zoning Administrator-Chuck Schopp explained that this request was for the approval of a proposed final plat of subdivision for a 10.01 acre parcel of land located southeast of Odell. The proposed subdivision consists of two homes and farm ground. The subdivision would allow for the farm ground to be divided away from the two residential lots and out buildings and sold to the adjoining farm owner. The Regional Planning Commission recommended approval of this plan. The Ag, Zoning & Emergency Services Committee also recommended approval as well as a requirement of easements for shared utilities. Schopp also noted that V-1-20 was a variance request for this subdivision regarding lot width since one lot would have a width less than the 150 feet as required for AG, Agriculture District property. *Motion by Killian, second by Earing to approve Zoning Case SF-1-20 and V-1-20 Haley Subdivision.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen  
**Nays:** None **Absent:** Kestner and Ritter

**Resolution (#2020-08-30): Fair Housing** – Executive Director-Alina Hartley explained that the County didn't have a Fair Housing Resolution on file and that it was a requirement for the small business stabilization grant. Hartley said that this is the law and approval of this resolution would show that the County supports the law. *Motion by Lovell, second by Vietti to approve the Fair Housing Resolution as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen  
**Nays:** None **Absent:** Kestner and Ritter

### FINANCE

**Circuit Clerk Semi-Annual Report** – Committee Chairman Shafer stated that the report covered the reimbursements and expenses for the first six months of FY2020. Shafer noted that Dixon reported to Finance that compared to last year, their activity was down and that there wasn't anything indicative of trends. *Motion by Shafer, second by Fannin to approve the Circuit Clerk's Semi-Annual Report for the time period of December 2019 – May 2020.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen  
**Nays:** None **Absent:** Kestner and Ritter

**Resolution (#2020-08-31): Livingston County Assessor GIS Subscription** - Shafer reported that this resolution would authorize an increase to the website subscriber fees which hadn't been increased since 2003. Assessor Renken said that the Advanced Search option fee would increase from \$120/year to \$150/year. A new three month subscription option was being added with a fee of \$50 for three months. These fees would go into effect as of January 1, 2021. Renken noted that the Basic View option would still be available to the public at no cost.

*Motion by Shafer, second by Earing to approve the resolution authorizing the Fixing of Fees for Access to the Livingston County Assessor Website. MOTION CARRIED ON ROLL CALL VOTE. Ayes:* Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen *Nays:* None *Absent:* Kestner and Ritter

**Resolution (#2020-08-32): Public Defender Salary** - Shafer reported that the County receives a 66-2/3% reimbursement (from the State) of the Public Defender's salary, if the Public Defender's salary is set at 90% of the State's Attorney's salary. Since the state increased the State's Attorney's salary as of July 1, 2020, the County needed to increase the Public Defender's salary in order to maintain this reimbursement. *Motion by Shafer, second by Kirkton to approve the resolution authorizing an increase in the Livingston County Public Defender's Salary effective July 1, 2020. MOTION CARRIED ON ROLL CALL VOTE. Ayes:* Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen *Nays:* None *Absent:* Kestner and Ritter

**Agreement: Mack & Associates** – Shafer reported that Mack & Associates had been conducting our auditing services for the past 6-7 years. He noted that Mack & Associates provide our audit information to us about 5 months sooner than our prior auditing firm. He also stated that their fee at the end of this proposed three-year contract would still be less than what we had been paying the previous firm. *Motion by Shafer, second by Fannin to approve the three-year Agreement for Auditing Services by Mack & Associates. MOTION CARRIED ON ROLL CALL VOTE. Ayes:* Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen *Nays:* None *Absent:* Kestner and Ritter

#### **PROPERTY**

**Resolution (#2020-08-33): Accepting Low Bid, Alternates & AIA Agreement for H&E Building** – Committee Chairman Killian stated that their committee had met with the ad-hoc committee to discuss the bid results and the alternatives. They agreed to forward on to the full Board the bid from Madison Construction Company, located in Orland Park, Illinois, along with three alternates. The three alternatives included were: Alternate 1- metal roof in lieu of shingled; Alternate 2 – asphalt paving in lieu of concrete, and; Alternate 3 – reroute the existing water line so that it isn't located beneath the new building. *Motion by Fannin, second by Weller to award the contract to Madison Construction with the three alternates.* Discussion took place on the low bidder requirement as well as on whose responsibility it was to meet ADA requirements. It was noted that we are using a standard AIA contract which would spell out how the building was to be designed properly in order to meet the ADA codes. Madison Construction has a project manager who oversees this process. **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen **Nays:** Wilkey **Absent:** Kestner and Ritter

Vice-Chairman Bunting and Committee Chairman Killian expressed their gratitude to the members of the committees for their time and effort in seeing the Public Health Building project through to this point.

#### **PUBLIC COMMENT**

County Board member Gina Manker inquired as to whether the County Board room could be remodeled so that all the members could attend in person and still adhere to social distancing guidelines and ADA requirements.

County Board member Bill Wilkey provided information from the last meeting of the Mid-Central Community Action Board. He stated that their organization had received grant money for those in need of help with rents, mortgages and utilities. Wilkey also noted that domestic violence cases were on the rise. For more information on the program or to make an appointment at the Pontiac Office, call 815-844-8812. They can also be contacted via their website at [www.mccainc.org](http://www.mccainc.org).

Alina Hartley noted that only the Chairman, Vice-Chairman and the Finance Chairman received the Hazard Pay memo explaining the reasons for pulling it from the agenda and stated that further clarification was needed.

Chris Myers, the Executive Director of the Mental Health Department stated that the Public Health Department would be holding mobile COVID-19 testing from 8:00 a.m. – 4:00 p.m. on Monday, August 17 and Tuesday, August 18 at the Health & Education building located at 310 E Torrance Avenue. No one would be turned away.

**CLOSING CEREMONY COMMUNICATION & ANNOUNCEMENTS**

N/A

**ADJOURNMENT**

*The meeting adjourned at 6:50 p.m., on motion by Killian, second by Fannin.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Arbogast, Barickman and Allen  
**Nays:** None **Absent:** Kestner and Ritter

**Kathy Arbogast, Chair**

Attest:

Kristy A. Masching  
County Clerk

November 12, 2020  
Approved

Minutes Bd 081320