

LIVINGSTON COUNTY BOARD  
PROPERTY COMMITTEE  
MINUTES OF SEPTEMBER 9, 2020

Committee Chair Patrick Killian called the meeting to order at 4:00 p.m.. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Killian, Allen, Runyon, Vietti, Weller  
Present via Zoom:

Absent: Vitzthum, Kirkton

Also Present: County Boards Member Bill Mays, Jim Blackard, Linda Ambrose, John Slagel and Marty Fannin, Executive Director Alina Hartley, Network & Computer Systems Administrator Jon Sear, and Finance Director Diane Schwahn, Brian Kraft (Farnsworth)

Killian called for any additions or corrections to the agenda with none requested. *Motion by Runyon, second by Vietti to approve the agenda as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Killian, Allen, Runyon, Vietti, Weller. Nays: None. Absent: Vitzthum and Kirkton.

The Committee reviewed the minutes of the August 3, 2020 meeting. *Motion by Weller, second by Vietti to approve the minutes of the August 3, 2020 meeting as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Killian, Allen, Runyon, Vietti, Weller. Nays: None. Absent: Vitzthum and Kirkton.

**Proposal Farnsworth ADA Resolution – Law & Justice Center -**

Brian Kraft was present via zoom to review the Farnsworth proposal for the ADA corrections at the Law & Justice Center. Kraft stated that the proposal submitted is a full scope proposal that includes everything including architecture, civil engineering, construction documents, bid documents, construction administration and surveying. Kraft stated that the proposal includes a large number of site visits to ensure that everything will meet the ADA standards. Kraft noted that Farnsworth will be present prior to every concrete pour to ensure that even the staking is done correctly to meet ADA. Discussion took place. *Motion by Weller, second by Vietti to recommend approval of the Farnsworth ADA Proposal.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Killian, Allen, Runyon, Vietti, Weller. Nays: None. Absent: Vitzthum and Kirkton.

**Livingston County Farm Lease –** Hartley noted that the current farm lease will expire at the end of October. Hartley questioned if the Committee wished to offer a renewal to the current tenant or if they would once again like to offer the lease for bid. Hartley noted that the current cash rent price is \$307.50 per acre. *Motion by Runyon, second by Weller to offer the current tenant a renewal at the current terms and if they are not interested release the bid package.*

**MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Killian, Allen, Runyon, Vietti, Weller. Nays: None. Absent: Vitzthum and Kirkton.

**Resolution: Outlining Change Order Authorization – H&E Project** – Hartley reported that in prior projects the board has approved levels of authorization in order to expedite the administration of the project and not cause delay. Hartley noted that in the past the county board chair and committee chair were authorized to approve contracts and expenses up to \$10,000, the committee was authorized to approve expenses from \$10,000 to \$20,000 and the full board had to approve anything of \$20,000. Hartley stated that the resolutions also required that a report of any approvals be given to the full board at their next meeting. Discussion took place. *Motion by Vietti, second by Weller to recommend approval of a resolution outlining the same authorizations.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Killian, Allen, Runyon, Vietti, Weller. Nays: None. Absent: Vitzthum and Kirkton.

**Monthly Department Report** – Don Verdun was present to review his monthly department report with the Committee.

**Approval of Bills** – The Committee reviewed the monthly bills. *Motion by Allen, second by Vietti to approve the bills as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Killian, Allen, Runyon, Vietti, Weller. Nays: None. Absent: Vitzthum and Kirkton.

The floor was opened for public comment.

*Motion by Vietti, second by Runyon to adjourn.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Killian, Allen, Runyon, Vietti, Weller. Nays: None. Absent: Vitzthum and Kirkton.

The meeting adjourned at 4:28 p.m..

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Alina M. Hartley  
Executive Director

# **Facility Services Manager`s Report**

## **August 2020**

**To:** Public Property Committee

**From:** Don Verdun

### **Public Safety Complex:**

In the jail area staff mounted secure electrical box in the all-purpose room for IT dept.

Sliding door going to the Sally Port would stay in alarm after closing, staff was able to make the repair.

While washing out the chillers staff found two condenser motors with bearings going out. Ordered the two motors and our staff will install them.

We had food slots cut into three cell doors in B-unit and installed passage doors.

Cleaned the brush away from around outside the fence, with the help of the Highway Dept. and equipment.

The usual repairs numerus plumbing, electrical, kiosks

### **Law and Justice Center:**

Setup Jury Assembly Room for a jury trial.

A few complaints about the noise coming from the chiller towers on the roof. This is because of the high temperatures the chillers are working harder to keep up. Cooler temperatures will mean less noise.

Usual maintenance repairs.

## **Historic Courthouse:**

Maintenance staff has been working on plexiglass barriers, I think we pretty much have everybody set up the way they want their space.

We are making more sanitary dispenser stands for the election time.

All mechanical equipment is running well.

## **Health and Education Building:**

Doing some adjusting to some covid barriers.

Moving offices around.

Helped install remote temperature sensor in the new refrigerator.

## **IHR:**

Illinois State Fire Marshal inspected IHR and came up with a number of defeasances. Most are part of the old building that will be torn down. There are three doors that will have to be replaced with fire rated doors. The rest doesn't look to be too difficult.

## **Water Street Building:**

The storm we had took down two trees east of the Mosaic building, destroying a parking lot light assembly. And did some slight damage to the guard rail leading up the drive to the east over hang. I was able to get a contractor right away to clean up the tree as it was blocking the drive ways. We still have the stumps to deal with. The guard rail has some damage, but I don't know if it is an enough repair.