

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF AUGUST 3, 2020

Committee Chair Patrick Killian called the meeting to order at 6:00 p.m.. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Killian, Vitzthum, Allen, Kirkton, Runyon, Vietti, Weller
Present via Zoom:

Absent:

Also Present: County Boards Member Bill Mays, Linda Ambrose, John Slagel and Gina Manker, Executive Director Alina Hartley, Network & Computer Systems Administrator Jon Sear, and Finance Director Diane Schwahn.

Killian called for any additions or corrections to the agenda with none requested. *Motion by Vietti, second by Weller to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Killian, Vitzthum, Allen, Kirkton, Runyon, Vietti, Weller. Nays: None. Absent: None.

The Committee reviewed the minutes of the July 13, 2020 meeting. *Motion by Runyon, second by Vitzthum to approve the minutes of the July 13, 2020 meeting as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Killian, Vitzthum, Allen, Kirkton, Runyon, Vietti, Weller. Nays: None. Absent: None.

Recommendation to Accept Low Bid – H&E Building – Killian reported that he and the ad-hoc Committee had met with Farnsworth via conference call to discuss the bids received and the pros and cons of the alternates. Killian reviewed each alternate with the Committee which included the following: Alternate 1 – metal roof in lieu of shingled, Alternate 2 – asphalt paving in lieu of concrete, and Alternate 3 – reroute existing water line located in building footprint. Discussion took place regarding the options as well as the low bidder. *Motion by Vietti, second by Kirkton to accept the recommendation of the ad-hoc committee and award the contract to Madison Construction accepting all three alternates. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Killian, Vitzthum, Allen, Kirkton, Runyon, Vietti, Weller. Nays: None. Absent: None.

Monthly Department Report – Killian noted that Verdun was on vacation, but a copy of the monthly report was distributed.

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Allen, second by Vietti to approve the bills as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Killian, Vitzthum, Allen, Kirkton, Runyon, Vietti, Weller. Nays: None. Absent: None.

The floor was opened for public comment.

Motion by Vietti, second by Vitzthum to adjourn. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Killian, Vitzthum, Allen, Kirkton, Runyon, Vietti, Weller. Nays: None. Absent: None.

The meeting adjourned at 6:26 p.m..

Alina M. Hartley
Executive Director

Facilities Managers Report

May 2020

To: Public Property Committee

From: Don Verdun

Public Safety Complex:

We are pretty well done with Smartwatt at this facility, there was some issues with domestic water heaters but those problems have been resolved.

The Jail did a major cleanup basement of the jail, looks better.

Installed dead bolt lock on the inside of the nurse's restroom

Detainee broke a sprinkler head off, was able to replace head, but discovered other problems during the event. We had to have Pipco install a new Solenoid valve inside of the fire pump control cabinet.

Repaired clothes dryers and washing machines.

Repaired Kiosks, phones, barber chairs, door locks.

Numerous plumbing issues all kinds of plugged drains, water leaks repaired.

Law and Justice Center:

Johnson Controls were here to 5/7 and 5/8 and made some adjustments to the chiller operation. These adjustments were something we had to have warmer weather, to set up.

Fire Alarm tripped on a weekend and I was able to reset it. I called the alarm company and they told me there is sensor outside that gets water in it during heavy rains.

We have had a roof leak and have not been able to find it. These past few rains we think we have found it.

Ray is making hand disinfectant stands to mount dispensers on, I was not able to find any that was reasonably priced or the companies wanted a lot for shipping.

Historic Courthouse:

Historic Courthouse stayed dry during the heavy rains.

The Skylights were the last project that Smartwatt was doing, and they are done with them.

Usual maintenance.

Health and Education Building:

The basement of the H&E building flooded, we had about 8 inches of water.

We had replaced a sump pump with a new one but still could not keep up with the water. The building was checked Sunday and was ok, Monday morning it was full of water.

We have some carpeting on the east end of the basement we will just tear out. Basement is still very damp.

IHR:

IHR had water in the crawl space, the pump was able to keep up there.

Highway:

Usual Maintenance.

Water Street building:

No water there.

Usual maintenance.

Other:

Ray sprayed all buildings for weeds.