

LIVINGSTON COUNTY BOARD
PERSONNEL COMMITTEE
Joint Meeting with Finance
MINUTES OF AUGUST 5, 2020

The meeting called the meeting to order at 5:30 p.m. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference. The meeting was held in joint session with the Livingston County Finance Committee.

Personnel Committee Members Present: Vietti, Ambrose, Blackard, Fannin, Manker, Vitzthum

Personnel Members Present Via Zoom: Manker

Personnel Committee Members Absent: Wilkey

Finance Committee Members Present: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell

Finance Committee Members Absent: n/a

Also Present: Human Resource Director Ginger Harris, Finance Director Diane Schwahn, Executive Director Alina Hartley, Treasurer Nikki Meier, Assessor Shelly Renken.

On behalf of Personnel there was a *motion by Ambrose, second by Vitzthum to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Vietti, Ambrose, Blackard, Fannin, Manker, Vitzthum. Nays: None. Absent Wilkey

On behalf of the Finance Committee there was a *motion by Bunting, second by Kirkton to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.

The Personnel Committee reviewed their minutes of the March 4, 2020 meeting. *Motion by Fannin, second by Ambrose to approve the minutes of the March 4, 2020 meeting. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Vietti, Ambrose, Blackard, Fannin, Manker, Vitzthum. Nays: None. Absent Wilkey

Local CURE Program Expenses – Recommendation – The Committee reviewed a recommendation submitted by Executive Director Alina Hartley and Human Resources Director Ginger Harris recommending hazard pay for county employees covering the ten week period in which staffing reductions were required under the Governor’s Stay At Home Order. Hartley stated that during that period some departments were able reduce staffing levels and alternate days covering the offices while other departments such as the Sheriff, Jail and Maintenance were required to maintain full staffing. Hartley made clear that such a recommendation would not be being made should grant funds not be available

and allow for such payment. Hartley also noted that as part of the CURE program allocation, counties are required to expend a good portion of their funds within the first few months or it is the state's intent to re-allocate the funds to where they feel there is a greater need. Hartley stated that the goal is to spend at least 50% of the goal by the end of September. Harris reviewed the differences between hourly employees and exempt employees. It was noted that not all exempt employees worked the same amount of hours; some exempt employees worked the entire time, while others were able to reduce their hours. Discussion took place regarding the ability to increase the amounts based on the funds available.

*On behalf of the finance committee there was a motion by Bunting, second by Fannin to recommend a \$200 per week stipend for Schopp, Dever and Fogarty, up to \$100 per week for department heads, and \$2.50 for each hour worked for hourly employees. The motion was later amended to increase the hourly rate to \$3.00 for each hour worked for hourly employees. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.*

*On behalf of the personnel committee there was a motion by Manker, second by Blackard to approve the recommendation as outlined by finance. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Vietti, Blackard, Fannin, Manker, Vitzthum. Nays: Ambrose. Absent: Wilkey*

Executive Session - n/a

*There being no further business to come before the Committees there was a motion on behalf of the Personnel Committee by Vitzthum; second by Blackard to adjourn. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Vietti, Ambrose, Blackard, Fannin, Manker, Vitzthum. Nays: None. Absent: Wilkey*

*On behalf of the Finance Committee there was a motion by Fannin, second by Kirkton to adjourn. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Shafer, Slagel, Bunting, Earing, Fannin, Kirkton, Lovell. Nays: None. Absent: None.*

Meeting adjourned at 6:14 p.m..

Alina M. Hartley
Executive Director