

LIVINGSTON COUNTY BOARD
SHERIFF, JAIL & LICENSE COMMITTEE
MINUTES OF JULY 14, 2020

Committee Chair Jim Carley called the meeting to order at 5:03 p.m.. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Carley, Weller, Ambrose, Mays, Runyon

Present via Zoom: Kestner, Ritter (arrived at 5:40 p.m.)

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Jim Blackard and Gerald Earing. Executive Director Alina Hartley, Lt. Hamilton, Lt. Chad Gragert, Sup. Inman, States Attorney Randy Yedinak, Coroner Danny Watson, Probation Director Ron Baker, Finance Director Diane Schwahn, and Network & Computer Systems Administrator Jon Sear.

Carley called for any additions or corrections to the revised agenda with none requested. *Motion by Runyon, second by Mays to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Carley, Weller, Ambrose, Kestner, Mays, Runyon. Nays: None. Absent: Ritter.

The Committee reviewed the minutes of the June 2nd, 2020 meetings. *Motion by Weller, second by Ambrose to approve the minutes as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Carley, Weller, Ambrose, Kestner, Mays, Runyon. Nays: None. Absent: Ritter.

Budget & Capital Requests – States Attorney – Randy Yedinak was present to review his requested FY 2021 budget with the Committee. Yedinak noted that he met the allocation given. *Motion by Ambrose, second by Mays to recommend approval of the States Attorney budget as submitted. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Carley, Weller, Ambrose, Kestner, Mays, Runyon. Nays: None. Absent: Ritter.

Budget & Capital Requests –

Probation – Ron Baker was present to review his request with the Committee. Baker noted that his request met the target, and he has no capital requests to submit. Baker noted that there is a requested change to how some expenses are handled where previously expenses were paid from the General Fund and a transfer is done from the Probation Fund to cover the expenses. Baker noted that going forward it's recommended that the expenses are paid directly from the Probation Fund; this change is reflected in the submitted request. Hartley and Schwahn confirmed this method was acceptable.

Circuit Clerk – Circuit Clerk Leann Dixon was not present. Hartley noted that the submitted budget request met the target allocation given and there were no capital requests submitted.

Circuit Court – Judge Bauknecht was not present. Hartley noted that the submitted budget met the target allocation given and there were no capital requests submitted.

Coroner – Coroner Danny Watson was present to review his budget request with the Committee. Watson noted that the requested budget meets the allocation given. Watson noted that the department has been extremely lucky this far, and the budget submitted is based on the assumption that the death rate doesn't go up.

Public Defender – Hartley reported that the submitted budget meets the target allocation and there are no capital requests submitted by the public defender.

Sheriff – Lt. Hamilton reviewed the budget on behalf of the Sheriff. The submitted request meets the allocation given. Hamilton reported that they do anticipate losing up to five officers due to retirement in 2021. Discussion took place.

Jail – Inman was present to review his proposed budget with the Committee. The submitted budget met the allocation given.

Discussion took place. It was noted that other budgets such as Animal Control and the Jury Commission are part of the respective departments and included in the overall approvals.

Motion by Mays, second by Ambrose to recommend approval of the FY 2021 Budgets as submitted. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Carley, Weller, Ambrose, Kestner, Mays, Runyon. Nays: None. Absent: Ritter.

Probation Quarterly Report – Baker reported that they have one vacancy that they have not yet filled due to COVID. Baker stated that they will likely look to fill the position in October or November. Baker reported that the department is at 52% of their budget for FY 2020, with 58% of the year complete. Baker reported that the state re-evaluated the allocations for Probation and the reimbursement to the County increased to approximately \$447,000 compared to \$404,000 previously. Baker noted that since this is a full reimbursement the Probation Fund will not be transferring funds to cover the one full time salary. Baker reported that none of the legislative concerns were approved by the legislature, but he expects them to be resubmitted at some point.

Monthly Department Report – N/A

Pro-Active Report - The monthly Pro-Active report was distributed in advance of the meeting.

Animal Control Report – N/A

Housing Report – Inman reported a monthly billing as follows: Northern Indiana: Transports \$1,313.65, Housing \$14,910. Northern Illinois: Transports: \$4,769.38, Housing, \$66,953. Central Illinois: Transports \$5,783.63, Housing \$140,651.

Raffle Licenses

Pontiac Sportsmans Club Raffle License Extension – Hartley reported that the Pontiac Sportsmans Club previously submitted and were approved a Class B raffle license which was to be held on August 8, 2020. Hartley stated that due to COVID restrictions they were postponing their event and have requested an extension. *Motion by Weller, second by Runyon to approve an extension for the Pontiac Sportsmans Club.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Carley, Weller, Ambrose, Kestner, Mays, Ritter, Runyon. Nays: None. Absent: None.

Review & Approval of Bills – The Committee reviewed the bills submitted. *Motion by Runyon, second by Mays to approve the bills as submitted.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Carley, Weller, Ambrose, Kestner, Mays, Ritter, Runyon. Nays: None. Absent: None.

The floor was opened for public comment.

Motion by Kestner, second by Ambrose to adjourn. **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Carley, Weller, Ambrose, Kestner, Mays, Ritter, Runyon. Nays: None. Absent: None. The meeting was adjourned at 5:42 p.m..

Alina Hartley, Executive Director