

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF JULY 14, 2020

Committee Chair Vicky Allen called the meeting to order at 4:30 p.m.. Pursuant to Public Act 101-0640 and the Gubernatorial Disaster Proclamation related to COVID 19, participation in this meeting was offered in person, through Zoom and by teleconference.

Present: Allen, Mays  
Present via Zoom: Barickman, Blackard, Manker

Absent: Steichen, Slagel

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, Gerald Earing, and Mark Runyon, Alina Hartley (Executive Director) and Jon Sear (Network & Computer Systems Administrator), Diane Schwahn (Finance Director)

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Mays, second by Barickman to approve the agenda as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Allen, Mays, Barickman, Blackard and Manker. Nays: None . Absent: Steichen and Slagel

The Committee reviewed the minutes of the June 2, 2020 meeting. *Motion by Manker, second by Blackard to approve the June 2, 2020 minutes as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Allen, Mays, Barickman, Blackard and Manker. Nays: None. Absent: Steichen and Slagel

FY 2021 Budget & Capital Requests – Jon Sear reviewed his requested FY 2021 budget with the Committee. Sear noted that the requested budget met the allocation given. Sear also noted that he did not have any capital requests for FY 2021, but noted that he will have capital requests for FY 2021 including the replacement of the x-ray machine at the Law & Justice Center and the fingerprint machine at the jail. Discussion took place. *Motion by Barickman, second by Manker to recommend approval of the FY 2021 budget as submitted. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Allen, Mays, Barickman, Blackard and Manker. Nays: None. Absent: Steichen and Slagel

**Monthly Department Report** – Jon Sear reviewed his monthly department report with the Committee. Sear reported on recent staffing changes within the department. Sear noted that Wilson will likely retire in April or May of next year. Sear reported that the department participated in the electronic recycling event in Fairbury. Sear noted that the county is almost at the max of email accounts.

The Committee reviewed the bills presented. *Motion by Blackard, second by Mays to approve the bills as presented. MOTION CARRIED ON ROLL CALL VOTE.* Ayes: Allen, Mays, Barickman, Blackard and Manker. Nays: None. Absent: Steichen and Slagel

*Motion by Mays, second by Barickman to adjourn.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Allen, Mays, Barickman, Blackard and Manker. Nays: None. Absent: Steichen and Slagel. Meeting adjourned at 4:45 p.m..

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Alina M. Hartley  
Executive Director