

**LIVINGSTON COUNTY BOARD**  
**MINUTES OF July 23, 2020 MEETING OF THE COUNTY BOARD**

**OPENING**

County Board Chair Kathy Arbogast called the meeting to order at 6:00 p.m. Pursuant to the Governor's Executive Order 2020-07, this meeting was held remotely with most individuals participating through Zoom or Teleconference.

Pastor Charles Ambrose presented the invocation. Joel Barickman led the group in the Pledge of Allegiance.

The clerk called roll with the following **present:** James A. Carley, Robert F. Weller, Linda Ambrose, William Mays, John Vitzthum, James Blackard, Mark Runyon, Patrick D. Killian, Michael L. Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Joseph D. Steichen, Tim Shafer, Marty Fannin, Ronald L. Kestner, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman and Vicki Allen **Absent:** Steven Lovell, Gerald Earing and Bill Wilkey

**Also Present:** County Clerk-Kristy Masching, Executive Director-Alina Hartley, IT Director-Jon Sear and Finance Director-Diane Schwahn

**AGENDA**

Chair Arbogast called for approval of the agenda as presented. *Motion by Fannin, second by Blackard to approve the agenda as presented.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Vitzthum, Blackard, Runyon, Killian, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Lovell, Earing and Wilkey

**APPROVAL OF MINUTES**

Chair Arbogast called for approval of the May 26 and June 11, 2020 meeting minutes. *Motion by Ritter, second by Ambrose to approve the May 26 and June 11, 2020 meeting minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Vitzthum, Blackard, Runyon, Killian, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Lovell, Earing and Wilkey

**PRESENTATION**

N/A

**CONSENT AGENDA**

- A. Approval of Bills
- B. Appointment:
  - a) **Andrew Abry** - appointment to the Odell Fire Protection District commencing May 4, 2020 and expiring the first Monday in May, 2023.
  - b) **Lynette Barnett** – appointment to the Livingston County 708 Board for a four year term commencing June 2020 through May 2024.
  - c) **Carl Krause** – reappointment to the Cullom Fire Protection District for a three year term commencing the 1<sup>st</sup> Monday in May, 2020 through April, 2023.
  - d) **Janine Boggs** – re-appointment to the TB Board for a three year term commencing June 2020.
  - e) **Ed Legner** – reappointment to the Livingston County 708 Board for a four year term commencing June 2020 through May 2024.
  - f) **Bob McCarty** – reappointment to the Livingston County 377 Board for a three year term commencing June 2020 through May 2023.

*Motion by Weller, second by Vietti for approval of the Consent Agenda.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Vitzthum, Blackard, Runyon, Killian, Kirkton, Vietti,

Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Lovell, Earing and Wilkey

### FINANCE

**County Clerk Semi-Annual Report** – County Clerk Masching presented her six month report noting the following: implemented the MyDec state software program for processing state and county transfer tax revenues; and during the Covid shelter at home restriction experienced an increase in re-financing recordings due to the low interest rates. *Motion by Shafer, second by Slagel to approve the County Clerk's Semi-Annual Report for the time period of December 1, 2019 – May 31, 2020.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Vitzthum, Blackard, Runyon, Killian, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Arbogast, Barickman and Allen **Nays:** None **Absent:** Lovell, Earing, Wilkey and Ritter (lost connection at 6:10pm)

**Resolution (#2020-07-26): Approving Bid and Transfer of Deed** - Committee Chairman Tim Shafer reported that through the property tax trustee, Treasurer Nikki Meier has moved a property located in Long Point (PIN#07-07-05-430-002) off the delinquent taxation list and on to the property tax rolls. The County will receive \$300 from the minimum bid amount of \$813. *Motion by Shafer, second by Barickman to approve the Bid and Transfer of Deed on property located in Long Point Township.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Vitzthum, Blackard, Runyon, Killian, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Arbogast, Barickman and Allen **Nays:** None **Absent:** Lovell, Earing, Wilkey and Ritter

### ELECTIONS

**Certification of Election Judges** – County Clerk Kristy Masching explained the process leading to the certification of election judges. This certification takes place every two years with the new term beginning with the November 3, 2020 General Election. The County Board certifies the list of prospective judges, a hearing date is published in the newspaper with the final certification coming from the Circuit Court. The list of 162 returning judges is comprised of 41 Democrats and 121 Republicans. In order to have 5 judges in a precinct, 230 judges would be needed. Ms. Masching stated that she was short many seasoned judges as well some student judges due to the Covid pandemic. *Motion by Fannin, second by Kirkton to approve the Certification of Election Judges.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Vitzthum, Blackard, Runyon, Killian, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Lovell, Earing and Wilkey

Committee Chairman Marty Fannin stated that their committee had also discussed the changes to the Open Meetings Act during a disaster.

### PROPERTY

**Resolution (#2020-07-27): Approving Lease/Sublease Agreement for Project OZ** – Committee Chairman Pat Killian stated that the one-year lease agreement was very similar to last years. The committee had voted to forward the proposed lease on to the County Board. *Motion by Killian, second by Blackard to approve the Project OZ Lease/Sublease.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Vitzthum, Blackard, Runyon, Killian, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Lovell, Earing and Wilkey

The committee also reviewed Don Verdun's monthly report on the state of the county buildings. Killian stated that he as well as Chair Arbogast, Executive Director Alina Hartley and Board Member Linda Ambrose sat in on the bid opening for the Health and Education building. The Farnsworth Group will be reviewing the 14 bids.

### HIGHWAY

Committee Vice-Chair Mark Runyon (in the absence of Committee Chairman Steve Lovell) reviewed the **Action Agenda Items** as follows:

- a. **Bridge Petition:** Waldo Road District – Replace existing CMP’s with 2 – 42” ERS x 46’ Precoated CMP’s @ 1415N, 400E Rd. Estimated Cost = \$15,000. Section 20-30000-00-AB
- b. **Quarterly Report:** 2<sup>nd</sup> Quarter, FY20
- c. **Letting Results:** July 7, 2020 Letting

*Motion by Runyon, second by Fannin to approve all the Highway Action Agenda items with one roll call vote.*

**MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Carley, Weller, Ambrose, Mays, Vitzthum, Blackard, Runyon, Killian, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Lovell, Earing and Wilkey

**INFORMATION & TECHNOLOGY**

Committee Chair Vicki Allen reported that one of the IT Department’s high school interns, Nathan had been hired as a part-time IT staff member. He started the end of June.

**COMMENTS FROM OTHER COMMITTEE CHAIRMEN**

Chair Arbogast expressed her gratitude to the County Department Heads for holding the line on their FY21 budgets.

**PUBLIC COMMENT**

Gina Manker, a County Board Member, commented that she had received inquiries from Livingston County residents regarding where or who they should file complaints with when citizens or businesses were blatantly not following the advice of experts and the CDC Covid guidelines for the wearing of face masks, social distancing and not limiting the number of people in an area.

Linda Ambrose, a County Board Member, reiterated that no matter how many applications for a vote by mail ballot a voter may receive from various groups, the voter will only be sent one ballot from the County Clerk’s Office.

Executive Director Alina Hartley noted that some of the changes to the County Board Room were implemented due to the recent changes to the Open Meeting Act during a disaster. Ms. Hartley had also mailed out a list of the changes to the board members and how they would affect them. She also questioned the members on the current format put in place for in-person and on-line attendance.

Mike Kirkton, a County Board Member, felt that the board members should recognize Jon Sear and his staff for all the behind the scene work they do, as well as to Alina for her help in setting up the room to be in compliance with the new changes to the Open Meetings Act.

Treasurer Nikki Meier noted that with regards to the property tax due dates, the due dates remained the same, just the penalty was waived.

**CLOSING CEREMONY COMMUNICATION & ANNOUNCEMENTS**

N/A

**ADJOURNMENT**

*The meeting adjourned at 6:35 p.m., on motion by Kestner, second by Fannin.* **MOTION CARRIED ON ROLL CALL VOTE. Ayes:** Carley, Weller, Ambrose, Mays, Vitzthum, Blackard, Runyon, Killian, Kirkton, Vietti, Bunting, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Lovell, Earing and Wilkey

**Kathy Arbogast, Chair**

Attest:

Kristy A. Masching  
County Clerk

August 13, 2020  
Approved

Minutes Bd 072320.A