

LIVINGSTON COUNTY BOARD  
PROPERTY COMMITTEE  
MINUTES OF JUNE 3, 2020

Committee Chair Patrick Killian called the meeting to order at 5:30 p.m.. Pursuant to Governor's Executive Order 2020-07, this meeting was held remotely with most individuals participating through Zoom or Teleconference.

Present: Killian, Vitzthum, Kirkton, Runyon, Vietti

Absent: Allen, Weller

Also Present: County Board Chair Kathy Arbogast, County Boards Member Gerald Earing, John Slagel, Linda Ambrose, Gina Manker, and Jim Blackard, Executive Director Alina Hartley, Human Resources Director Ginger Harris, Network & Computer Systems Administrator Jon Sear, Finance Director Diane Schwahn, and

Killian called for any additions or corrections to the revised agenda with none requested. *Motion by Runyon, second by Vietti to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the May 6, 2020 meeting *Motion by Vitzthum, second by Kirkton to approve the minutes of the May 6, 2020 meeting as presented. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Don Verdun was present to review the monthly department report with the Committee, a copy of which is attached to these minutes. Verdun noted that he completed a final walkthrough with SmartWatt today. Verdun stated that we should receive the final report and as-builts in the near future.

**H&E Building – Authorization to Release for Bids** – Killian reported that the updated floor plan had been distributed via email to committee members. Hartley stated that a full set of the documents will be available next week. Hartley stated that she expected a slight delay as some last minute adjustments had to be made to the bid documents based on grant requirements should the County be selected. Discussion took place regarding the bids to be received. Hartley stated that all the bids are received in the Board office and a public bid opening is held. Hartley stated that a bid tally is distributed highlighting the three low bidders and the apparent low bidder. Hartley stated that Farnsworth will then meet with the three low bidders to ensure that they can meet the requirements within the contract. Members requested that the bid tally be distributed to committee members once available. *Motion by Kirkton, second by Vitzthum to recommend approval to move forward with the release of the bid package for the new Health & Education Building. MOTION CARRIED WITH ALL AYES.*

**Public Infrastructure Grant** – Hartley reported that there is a grant opportunity through the State of Illinois in which the H&E Building project may qualify. Hartley stated that the state has issued a fast-track grant that covers construction of public building construction. Hartley noted

that grants range from \$500,000 to \$5,000,000. Hartley stated that the grant will be very competitive, but felt that it was worth the effort to apply. Hartley stated that she will only apply for a portion of the project, likely \$2 million. Hartley stated that receipt of the grant will ensure that this project will move forward and may also provide the county the ability to move forward with other projects, such as the highway/maintenance equipment building much sooner than expected. Discussion took place. *Motion by Kirkton, second by Vitzthum to recommend the full board approve the application of grant funds for the H&E building along with all supporting documentation necessary.* **MOTION CARRIED WITH ALL AYES.**

**Approval of Bills** – The Committee reviewed the monthly bills. *Motion by Vietti, second by Vitzthum to approve the bills as presented.* **MOTION CARRIED ON WITH ALL AYES.**

The floor was opened for public comment.

*Motion by Vietti, second by Vitzthum to adjourn.* **MOTION CARRIED WITH ALL AYES.**

The meeting adjourned at 5:58 p.m..

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Alina M. Hartley  
Executive Director

# **Facilities Managers Report**

May 2020

To: Public Property Committee

From: Don Verdun

## **Public Safety Complex:**

We are pretty well done with Smartwatt at this facility, there was some issues with domestic water heaters but those problems have been resolved.

The Jail did a major cleanup basement of the jail, looks better.

Installed dead bolt lock on the inside of the nurse's restroom

Detainee broke a sprinkler head off, was able to replace head, but discovered other problems during the event. We had to have Pipco install a new Solenoid valve inside of the fire pump control cabinet.

Repaired clothes dryers and washing machines.

Repaired Kiosks, phones, barber chairs, door locks.

Numerous plumbing issues all kinds of plugged drains, water leaks repaired.

## **Law and Justice Center:**

Johnson Controls were here to 5/7 and 5/8 and made some adjustments to the chiller operation. These adjustments were something we had to have warmer weather, to set up.

Fire Alarm tripped on a weekend and I was able to reset it. I called the alarm company and they told me there is sensor outside that gets water in it during heavy rains.

We have had a roof leak and have not been able to find it. These past few rains we think we have found it.

Ray is making hand disinfectant stands to mount dispensers on, I was not able to find any that was reasonably priced or the companies wanted a lot for shipping.

### **Historic Courthouse:**

Historic Courthouse stayed dry during the heavy rains.

The Skylights were the last project that Smartwatt was doing, and they are done with them.

Usual maintenance.

### **Health and Education Building:**

The basement of the H&E building flooded, we had about 8 inches of water.

We had replaced a sump pump with a new one but still could not keep up with the water. The building was checked Sunday and was ok, Monday morning it was full of water.

We have some carpeting on the east end of the basement we will just tear out. Basement is still very damp.

### **IHR:**

IHR had water in the crawl space, the pump was able to keep up there.

### **Highway:**

Usual Maintenance.

### **Water Street building:**

No water there.

Usual maintenance.

**Other:**

Ray sprayed all buildings for weeds.