

LIVINGSTON COUNTY BOARD  
FINANCE COMMITTEE  
MINUTES OF JUNE 3, 2020

Committee Chairman Tim Shafer called the meeting to order at 5:00 p.m. Pursuant to Governor's Executive Order 2020-07, this meeting was held remotely with most individuals participating through Zoom or Teleconference.

Present: Shafer, Bunting, Earing, Fannin, Kirkton, Lovell

Absent: Slagel

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, Gina Manker and John Vitzthum, Executive Director Alina Hartley, Finance Director Diane Schwahn, HR Director Ginger Harris, Adam Dontz (GLCEDC), Sheriff Tony Childress, Lt. Gragert, Lt. Hamilton, Woodland Schools Superintendent Ryan McGuckin.

Shafer called for any additions or corrections to the agenda with none requested. *Motion by Lovell; second by Earing to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes from the May 6, 2020 meeting. *Motion by Lovell, second by Bunting to approve the minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

**School Resource Officer Contracts** – Hartley reported that the Sheriff's Department had been approached by the schools about the possibility of a refund for the last two months of the school year since they were not in session. Hartley stated it just so happened that there were some retirements at the beginning of the year that had not been hired based on cancellations for the academy. Hartley stated that since the vacancies had not been filled, and the school officers were utilized elsewhere within the department, there is enough savings in staffing costs to cover a one-time rebate to the schools of \$10,000 per school. Hartley stated that the resolution presented authorizes the rebate and the signing of new contracts for the upcoming school year. Discussion took place. *Motion by Kirkton, second by Bunting to recommend approval of a resolution authoring the rebate of \$10,000 per school and approval of new contracts.* **MOTION CARRIED WITH ALL AYES.**

**GLCEDC Economic Development Grant Request for Wally's** – The Committee reviewed a grant request submitted by the GLCEDC in the amount of \$137,500 for Wally's in Pontiac. It was noted that the grant was consistent with the previously approved job creation incentives. Discussion took place. *Motion by Fannin, second by Bunting to approve the grant request as presented.* **MOTION CARRIED WITH ALL AYES.**

**FY 2021 Budget Calendar and Guidelines** – Schwahn reviewed the draft FY 2021 Budget Calendar and Guidelines with the Committee. Schwahn then reviewed the anticipated revenue reductions based on anticipated COVID 19 impacts. Discussion took place. *Motion by Fannin, second by Earing to approve the FY 2021 Budget Calendar and Guidelines as submitted.* **MOTION CARRIED WITH ALL AYES.**

**Finance Department Report** – Schwahn noted that the report had been distributed and appears on track.

The Committee reviewed the bills. *Motion by Fannin, second by Bunting to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

**Public Comment** – The floor was open for public comment.

*Motion by Fannin, second by Bunting to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting at 5:38 p.m..

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Alina Hartley  
Executive Director