

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF MAY 6, 2020

Committee Chairman Tim Shafer called the meeting to order at 6:00 p.m. Pursuant to Governor's Executive Order 2020-07, this meeting was held remotely with most individuals participating through Zoom or Teleconference.

Present: Slagel, Earing, Bunting, Earing, Fannin, Kirkton, Lovell

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, Jim Blackard, Gina Manker and John Vitzthum, Executive Director Alina Hartley, Treasurer Nikki Meier, Finance Director Diane Schwahn, HR Director Ginger Harris, Adam Dontz (GLCEDC)

Shafer called for any additions or corrections to the revised agenda. *Motion by Earing; second by Fannin to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed two sets of minutes from March 12, 2020 and April 8, 2020 meeting. *Motion by Lovell, second by Kirkton to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

Intergovernmental Agreement – Nebraska Township Assessment Services – In the absence of Shelly Renken, Hartley reported the agreement that is being presented is a renewal for assessment services. Hartley reported that the Assessor's office has been providing these services for a few of the townships without their own township assessor on a contract basis. Hartley stated that if agreeable the resolution would be presented authorizing the assessor to enter into these agreements as needed. Discussion took place. *Motion by Lovell, second by Earing to recommend approval of the IGA for assessment services. MOTION CARRIED WITH ALL AYES.*

GLCEDC Report on COVID 19 Assistance – Adam Dontz was present to review a memorandum he issued concerning the assistance which has been provided to local businesses within Livingston County as part of the Payroll Protection Program (PPP) and the Illinois Small Business Stabilization Program (ISBSP). Dontz stated that approximately 500 business have utilized these programs collectively for approximately \$50,000,000. Dontz reported that the GLCEDC has worked with local banks in order to get them set up to be able to process these applications, and have worked with businesses on letters of recommendation where needed. Dontz stated that thus far, he is not aware of anyone being turned down who has applied. Dontz indicated that he is available to assist businesses with this process where needed.

Finance Department Report – Schwahn distributed the monthly finance report for the Committee’s review. Schwahn noted that everything is going pretty well at the moment, but utilizing very close to what was budgeted. Discussion took place regarding anticipated revenue decreases, with Schwahn noting that work is being done internally to project what we might see. Schwahn noted that it’s difficult to anticipate so it’s likely best case and worst case scenarios may be utilized.

The Committee reviewed the bills. *Motion by Fannin, second by Lovell to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Public Comment – The floor was open for public comment.

Motion by Earing, second by Fannin to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting at 6:17 p.m..

Alina Hartley
Executive Director