

LIVINGSTON COUNTY BOARD
MINUTES OF April 16, 2020 MEETING OF THE COUNTY BOARD

OPENING

County Board Chair Kathy Arbogast called the meeting to order at 6:00 p.m.. Pursuant to the Governor's Executive Order 2020-07, this meeting was held remotely with most individuals participating through Zoom or Teleconference.

Board member Jason Bunting presented the invocation. Bill Wilkey led the group in the Pledge of Allegiance.

The clerk called roll with the following **present:** James A. Carley, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Bill Wilkey, Michael L. Kirkton, John L. Vietti, Jason Bunting, John Slagel, Gina Manker, Tim Shafer, Marty Fannin, Ronald L. Kestner, Kathy Arbogast, Joel J. Barickman and Vicki Allen **Absent:** Robert F. Weller (arrived at 6:05 p.m.), Patrick D. Killian, Joseph D. Steichen and Paul A. Ritter (arrived at 6:12 p.m.)

Also Present: County Clerk-Kristy Masching, Executive Director-Alina Hartley, Public Health Department Administrator-Jackie Dever, County Highway Engineer-Clay Metcalf and State's Attorney Randy Yedinak

AGENDA

Chair Arbogast stated that the appointment of Brian Fearman was being removed from the agenda (Item III. B.). Chair Arbogast called for approval of the agenda as amended. *Motion by Bunting, second by Blackard to approve the agenda as amended.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

APPROVAL OF MINUTES

Chair Arbogast called for approval of the January 16 and February 13, 2020 meeting minutes. *Motion by Fannin, second by Wilkey to approve the January 16 and February 13, 2020 meeting minutes.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

PRESENTATION

Public Health Department COVID-19 Update - Public Health Department Administrator-Jackie Dever stated that there were seventeen lab confirmed cases of the coronavirus within the county. Of the seventeen cases, thirteen had been released from isolation and were improving or have improved, two were improving in hospitals, and two were in isolation and improving at home and would be released in a couple of days. She noted that they would have to be symptom free for three days before being released. About 206 negative tests had been completed with most of those having been tested at the Bloomington site. Daily morning briefings were being held with St. James to ensure plans are in place if issues come up. Her department is happy with the communication and contacts with IDPH. Dever stated that her department has had much contact with the long term care facilities within the county since there had been some large outbreaks in those types of facilities throughout the State. The Public Health Department has sent out four shipments of PPE supplies and would be dispensing more supplies as they came in. She stated that they have been in contact with the prison as needed, noting that they had one inmate and one guard with confirmed cases. The prison's protocol is to screen all of their inmates and the guards and employees before they enter the complex. Her department has also provided the prison with PPE supplies as well. The Public Health Department is doing all the contact tracing, following up with the confirmed cases and monitoring those who need to be quarantined. Dever commented that she would be utilizing the help of the State's Attorney and law enforcement in the event a person is not cooperating with the procedures. Dever commented that an option for homeless citizens and healthcare workers who weren't able to go home due to exposure would be through an alternate housing plan with the closest facility located in Springfield. Dever stated that symptoms indicative of the coronavirus could include any of the following: low grade fever of 100.4, but could go as high as 104; cough; shortness of breath; GI issues; and symptom list expanding as the disease progresses.

CONSENT AGENDA

- A. Approval of Bills
- B. Appointment:
 - a) **Parnell Kennedy** - re-appointment to the Odell Fire Protection District commencing May 1, 2020 and expiring April 30, 2023.
 - b) **Shane Berry** – re-appointment to the Reading Community Fire Protection District commencing May 1, 2020 and expiring the first Monday in May, 2023.
 - c) **Rick Myers** – re-appointment to the Reading Community Fire Protection District commencing May 1, 2020 and expiring the first Monday in May, 2023.
 - d) **Michael Katcher** – re-appointment to the Reading Community Fire Protection District commencing May 1, 2020 and expiring the first Monday in May, 2023.
 - e) **Jim Tronc** – re-appointment to the Saunemin Fire Protection District commencing May 1, 2020 and expiring the first Monday in May, 2023.
 - f) **Ronald Helander, Sr.** – re-appointment to the Cornell Fire Protection District commencing May 1, 2020 and expiring the first Monday in May, 2023.
 - g) **Joe Vaughan** – re-appointment to the Livingston County Housing Authority commencing May 24, 2020 and expiring May 23, 2025.

Motion by Ritter, second by Earing for approval of the Consent Agenda. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen
Nays: None **Absent:** Killian and Steichen

HIGHWAY

Committee Chair Steve Lovell and County Highway Engineer-Clay Metcalf reviewed the **Action Agenda Items** as follows:

- a. **Letting Results:** April 7, 2020 Letting
- b. **Local Agency Agreement for Federal Participation:** Federal-Aid Agreement for replacement of Structure No. 053-3141 in Sunbury Road District. Includes Resolution appropriating County Aid to Bridge Funds for Local Agency share of cost.

Motion by Lovell, second by Runyon to approve all the Highway Action Agenda items with one roll call vote. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Killian and Steichen

SHERIFF, JAIL & LICENSE

Liquor License and Mobile Home Annual Renewal Applications & Liquor License Amendment – Change in Management: Indian Creek Golf & Country Club – County Clerk Masching stated that State’s Attorney Randy Yedinak had reviewed the applications and had approved all of them contingent upon the completion of any outstanding issues and his final review. *Motion by Carley, second by Ritter to approve both action items with one roll call vote.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

FINANCE

FY 2019 Audit – Committee Chairman Tim Shafer reported that Erica Blumberg, the lead accountant for the county’s audit presented an overview of the FY 2019 Audit. She reported the following items of interest: the county was generally given a clean opinion; would like our year end transfers more detailed; and complemented the county on the great progress that had been made the past three years on fine-tuning our accounting procedures. *Motion by Shafer, second by Fannin to approve the FY 2019 Audit.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Killian and Steichen

Resolution (#2020-04-17): Postponing Delinquency Date Interest for 2019 Property Tax Payments & Resolution (#2020-04-18): Postponing Delinquency Date Interest for 2020 Mobile Home Tax Payments – Committee Chairman Tim Shafer stated that due to the challenging economic situation the tax payers are in, the Treasurer was asking that the delinquency deadline for the first installment of property tax payments and mobile home tax payments for the 2019 taxable year (payable 2020) be extended until September. *Motion by Earing, second by Blackard to approve the resolution authorizing the postponement of the delinquency date interest for the first installment of the 2019 Property and Mobile Home taxes.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Killian and Steichen

Ordinance (#2020-04-19): Cannabis Retailers Occupation Tax – Committee Chairman Tim Shafer stated that with the advent of the legalization of cannabis in the State and in Livingston County last year, the County would like to be able to tax the sale of this product at the maximum allowable rate of 3.75% in unincorporated areas of Livingston County. *Motion by Shafer, second by Kirkton to approve the ordinance for the taxation of cannabis at the level of 3.75%, the maximum allowable rate by law.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Carley, Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Wilkey, Kirkton, Vietti, Bunting, Slagel, Manker, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Killian and Steichen

ADMINISTRATIVE

COVID 19 Essential Personnel Management Guidance – *Motion by Earing, second by Manker to approve the COVID 19 Essential Personnel Management Guidance.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

2020 Strategic Plan – In response to a budgetary question, Hartley explained that the previous budgetary goal of reducing the budget by \$800,000 over a three year period had been met which brought the deficit down to \$1.2 million. She stated that what was being proposed in the updated Strategic Plan would be to maintain the status quo for a one-year period leaving the goal at or below the \$1.2 million. The committee felt that there would be a decline in our revenue stream due to the current state of our economy, but to what extent is unknown at this time. *Motion by Earing, second by Manker to approve the COVID 19 Essential Personnel Management Guidance.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

PUBLIC COMMENT

Jason Bunting stated that before Jackie Dever left she said to tell everyone that they are planning on the coronavirus peak to hit Illinois in two weeks if we follow suit.

Alina Hartley noted that the next meeting would be held on Thursday, May 14th.

EXECUTIVE SESSION

N/A

ACTION RESULTING FROM EXECUTIVE SESSION

N/A

CLOSING CEREMONY COMMUNICATION & ANNOUNCEMENTS

N/A

ADJOURNMENT

The meeting adjourned at 6:35 p.m., on motion by Blackard, second by Kirkton. **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Kathy Arbogast, Chair

Attest:

Kristy A. Masching

County Clerk

May 14, 2020

Approved

Minutes Bd 041620.A