

**LIVINGSTON COUNTY BOARD
MINUTES OF March 12, 2020 MEETING OF THE COUNTY BOARD**

OPENING

County Board Chair Kathy Arbogast called the meeting to order at 6:00 p.m., in the County Board Room of the Historic Courthouse, 112 W. Madison, Pontiac, Illinois.

Pastor Charles Ambrose presented the invocation. Bob Weller led the group in the Pledge of Allegiance.

The clerk called roll with the following **present:** Robert F. Weller, Linda Ambrose, William Mays, Steven Lovell, John Vitzthum, James Blackard, Gerald Earing, Mark Runyon, Patrick D. Killian, Bill Wilkey, Michael L. Kirkton, John L. Vietti, John Slagel, Gina Manker, Joseph D. Steichen, Tim Shafer, Marty Fannin, Ronald L. Kestner, Paul A. Ritter, Kathy Arbogast, Joel J. Barickman and Vicki Allen **Absent:** James A. Carley and Jason Bunting

Also Present: County Clerk-Kristy Masching, Executive Director-Alina Hartley and County Highway Engineer-Clay Metcalf

AGENDA

Chair Arbogast stated that the review and consideration of the CAT Economic Incentive Agreement was being removed from the agenda. (Item V. 4. A.). Chair Arbogast called for approval of the agenda as amended. *Motion by Lovell, second by Blackard to approve the agenda as amended.* **MOTION CARRIED ON UNANIMOUS VOICE VOTE.**

APPROVAL OF MINUTES

Chair Arbogast stated that the prior month's meeting minutes would be approved at the April meeting.

PRESENTATION

N/A

CONSENT AGENDA

- A. Approval of Bills
- B. Appointment:
 - a) **David Randolph** –appointment to the Livingston County Zoning Board of Appeals for a five year term commencing March 13, 2020 and expiring March 12, 2025.
 - b) **Eric Stewart** – reappointment to the Dwight Fire Protection District commencing May 11, 2020 and expiring the first Monday in May, 2023.
 - c) **Full Time Assistant Zoning Administrator M1 Classification**

Motion by Ritter, second by Earing for approval of the Consent Agenda. **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Carley and Bunting

HIGHWAY

Committee Chair Steve Lovell and County Highway Engineer-Clay Metcalf reviewed the **Action Agenda Items** as follows:

- I. **Letting Results:** March 3, 2020 Letting
- II. **Bridge Petition & Engineering Agreement:** Belle Prairie Rd. District, Sect No. 18-03117-00-BR, SN 053-4231 (260N, 1975E), – Hampton Lenzini & Renwick (HLR), TBP Program FY23. Design for Replacement of Existing Bridge, Cost not to exceed \$31,000 including soil borings. Right-of-way engineering and environmental coordination to be done at consultant's schedule of chargeable rates.

- III. **Engineering Agreement:** Sullivan/Saunemin Rd. District, Sect No. 19-27109-00-BR/19-26109-00-BR, SN 053-3377 (1445N, 3000E), – Hampton Lenzini & Renwick (HLR), TBP Program FY24. Design for Replacement of Existing Bridge, Cost not to exceed \$31,000 including soil borings. Right-of-way engineering and environmental coordination to be done at consultant’s schedule of chargeable rates.
- IV. **Bridge Petition & Engineering Agreement:** Broughton Rd. District, Sect No. 19-04115-00-BR, SN 053-3397 (2605N, 3200E), – Hampton Lenzini & Renwick (HLR), STP-Br Program FY23. Design for Replacement of Existing Bridge, Cost not to exceed \$34,000 including soil borings. Right-of-way engineering and environmental coordination to be done at consultant’s schedule of chargeable rates.
- V. **Bridge Petition & Engineering Agreement:** Round Grove Rd. District, Sect No. 19-25110-03-BR, SN 053-3117 (3000N, 3270E), – Hampton Lenzini & Renwick (HLR), STP-Br Program FY23. Design for Replacement of Existing Bridge, Cost not to exceed \$31,000 including soil borings. Right-of-way engineering and environmental coordination to be done at consultant’s schedule of chargeable rates.
- VI. **Bridge Petition & Engineering Agreement:** Fayette/Forrest Rd. District, Sect No. 20-10122-00-DR/20-11129-00-DR, SN 053-4502 (300N, 2885E), – Hampton Lenzini & Renwick (HLR), Local Funds. Design for Replacement of Existing Bridge, Cost not to exceed \$27,000 including soil borings. Right-of-way engineering and environmental coordination to be done at consultant’s schedule of chargeable rates.
- VII. **Bridge Petition & Engineering Agreement:** Owego/Pontiac Rd. District, Sect No. 20-19138-00-DR/20-22140-00-DR, SN 053-4639 (2060N, 1800E), – Hampton Lenzini & Renwick (HLR), Local Funds. Design for Replacement of Existing Bridge, Cost not to exceed \$27,000 including soil borings. Right-of-way engineering and environmental coordination to be done at consultant’s schedule of chargeable rates.
- VIII. **Quarterly Report:** 1st Quarter, FY 20

Motion by Lovell, second by Ambrose to approve all the Highway Action Agenda items with one roll call vote.
MOTION CARRIED ON ROLL CALL VOTE. Ayes: Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Carley and Bunting

AG & ZONING

Committee Vice-Chair Paul Ritter, in the absence of Chairman Jason Bunting highlighted their committee meeting. They reviewed the solid waste report, groundwater monitoring results and reports from private well water samplings. Ritter also commented on the electronic recycling program that the county has entered into for 2021. He stated that with the two events held last year about 70,000 pounds of electronics was collected at the Pontiac event and about 35,000 pounds at the Dwight event. He thanked everyone who was involved for helping with these successful projects. Killian announced that there would be a city recycling drop-off event in Fairbury on April 18.

PUBLIC PROPERTY

Committee Chair Killian reported that Don Verdun presented his monthly report noting the following items: on-going work with SmartWatt on the Highway heaters, lighting, etc.; reviewed the bills; and that a raccoon had fallen through the ceiling at the H&E Building.

Proposal: Farnsworth – H&E Building Revised Concept – Chair Killian stated that Dave Burnison and Neil Finlin of Farnsworth Group were present to review their response (February 18, 2020 letter) to questions which had been submitted by Board members. Killian commented that the committee voted to forward the H&E Building Revised Concept on to the full Board for approval. Weller explained that the on-going H&E building issues which included the roof, windows, outdated wiring systems and an aging boiler system have been discussed for the past thirty years. *Motion by Weller, second by Vietti to approve the Farnsworth Proposal for the H&E Building Revised Concept.* Discussion followed. It was noted that Farnsworth would provide the following services: re-design the schematics, develop construction documents, oversee the bidding and negotiation phase; forward their recommendations to the Board for approval and serve as the Construction Manger during the building phase. The committee would like to see as much American made building materials incorporated into the building as possible. Ms. Hartley explained that the Board would be approving the revised concept proposal

from Farnsworth with a fee structure included amounting to \$238,545. Some Board members voiced their concerns and reasons on why they would be voting for or against this proposal. Chair Arbogast commented that the ad-hoc committee formed last year, comprised of Fannin, Earing and Vitzthum had done an incredible job of getting the building down to where it needed to be including the reduction in cost and square footage. Chair Arbogast explained that the ad-hoc committee had been transparent and had spoken with all the board members. She commented that all the board members had plenty of time to get their questions in and time to do their research prior to this meeting. She felt that it was time to move forward with this process. Chair Arbogast also acknowledged and commended the department heads and staff for their time and commitment to this project and how patient Farnsworth had been with the County Board. **MOTION CARRIED ON ROLL CALL VOTE.**
Ayes: Weller, Ambrose, Lovell, Vitzthum, Earing, Killian, Kirkton, Vietti, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** Mays, Blackard, Runyon, Wilkey and Slagel
Absent: Carley and Bunting

Killian acknowledged the ad-hoc committee's work, for opening people's eyes to what building and construction were. He stated that they had fielded many questions and were open to board member and community conversation. Killian noted that what Farnsworth presented to the Board was their opinion and not a solid quote or bid but their opinion of what things could cost.

FINANCE

Resolution (#2020-03-13): Authorizing Conveyance of Deed – Committee Chairman Tim Shafer explained that this resolution authorized the conveyance of a deed to property on which taxes were delinquent. The county was the trustee for this property. The City of Pontiac submitted a bid on this property and plans to demolish. *Motion by Shafer, second by Fannin to approve the resolution authorizing the conveyance of deed to the City of Pontiac.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Carley and Bunting

Resolution (#2020-03-14): Authorizing Disposal of Excess Property – Committee Chairman Tim Shafer stated that the Sheriff's Department had a 2001 Dodge Dakota which had been used as a snow plow for the jail. Since it isn't in very good shape, it is being requested that it be added to the auction with the other police cars, with a minimum bid of \$300. *Motion by Shafer, second by Weller to approve the resolution authorizing the addition of the 2001 Dodge Dakota to the auction of excess property.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Carley and Bunting

Resolution (#2020-03-15): Amending Travel Policy – Committee Chairman Tim Shafer explained that the travel policy had been adopted in 2016. Since that time, our reimbursement rates for lodging have fallen behind current rates by about \$20. This resolution would allow for the amending of the reimbursement schedule to reflect the \$20 increase. *Motion by Earing, second by Blackard to approve the resolution authorizing the amendments to the Travel Policy.* **MOTION CARRIED ON ROLL CALL VOTE.** **Ayes:** Weller, Ambrose, Mays, Lovell, Vitzthum, Blackard, Earing, Runyon, Killian, Wilkey, Kirkton, Vietti, Slagel, Manker, Steichen, Shafer, Fannin, Kestner, Ritter, Arbogast, Barickman and Allen **Nays:** None **Absent:** Carley and Bunting

PERSONNEL

Committee Chairman Jack Vietti reported that they met with the Finance Committee to discuss an Assistant Zoning Administrator position.

SHERIFF, JAIL & LICENSE

Committee member Ron Kestner, in the absence of Committee Chairman James Carley reported that their meeting was not well attended and that they reviewed the bills presented for payment.

ADMINISTRATIVE

No report.

ELECTION, RULES & LEGISLATION

Chairman Marty Fannin reported that they met prior to the Board meeting with the appointments under the consent agenda being the result of that meeting.

VETERANS ASSISTANCE

Committee Chair Ron Kestner reported that they had a well-attended meeting. Kestner noted that they approved the bills and are well under budget at 19% for expenditures.

INFORMATION & TECHNOLOGY

Committee Chair Vicki Allen reported that they reviewed Jon's department report. Sear reported the following: he replaced four computers with each being 5-7 years old; replaced one of the squad laptops at about a third of the original price; noted that with the upcoming election additional software has been installed on the computers that will report if there are any changes occurring; and he continues to do a lot of monitoring on firewalls.

LIVINGSTON COUNTY HOUSING AUTHORITY

No report since they didn't meet.

MID CENTRAL COMMUNITY ACTION

Bill Wilkey reported that they had been busy with paying utility bills and have three weatherization projects underway in Livingston County.

BOARD OF HEALTH

Joe Steichen stated that their next meeting would be held on March 30 at 6:00 p.m., in the Public Health building.

LIVINGSTON COUNTY MENTAL HEALTH

Jack Vietti reported that their next meeting would be held on Thursday, March 19 at 4:00 p.m.

PUBLIC COMMENT

County Clerk Kristy Masching reminded the Board members to turn in any per diems to her by 10:00 a.m. on Friday, March 13.

EXECUTIVE SESSION

N/A

ACTION RESULTING FROM EXECUTIVE SESSION

N/A

ANNOUNCEMENTS

N/A

ADJOURNMENT

The meeting adjourned at 6:45 p.m., on motion by Fannin, second by Kestner. **MOTION CARRIED WITH ALL AYES ON VOICE VOTE.**

Kathy Arbogast, Chair

Attest:

Kristy A. Masching
County Clerk

May 14, 2020
Approved

Minutes Bd 031220.A