

LIVINGSTON COUNTY BOARD  
PERSONNEL COMMITTEE  
MINUTES OF FEBRUARY 5, 2020

Chairman Linda Ambrose called the meeting to order at 5:02 p.m. in the Committee Room of the Historic Livingston County Courthouse.

Present: Ambrose, Blackard, Manker, Vitzthum

Absent: Vietti, Fannin, Wilkey

Also Present: County Board Chair Kathy Arbogast, County Board Members John Slagel and Steve Lovell, Human Resource Director Ginger Harris, Executive Director Alina Hartley, Finance Director Diane Schwahn, Public Health Administrator Jackie Dever,

Ambrose called for any additions or corrections to the agenda with none requested.

*Motion by Manker, second by Blackard to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of their January 8, 2020 meeting. *Motion by Blackard, second by Vitzthum to approve the minutes of the January 8, 2020 meeting. MOTION CARRIED WITH ALL AYES.*

**Authorization to exceed midpoint for starting salary – Public Health**

**Salary Classifications** – Harris reported that she and Jackie Dever have been in conversations regarding vacancies within Public Health. Harris stated that they were able to hire someone two months ago, but has since resigned. Harris stated that the position really needs to be filled by a Registered Nurse. Harris stated that the state regulations require specific qualifications for the grants that are administered by Public Health. Harris stated that finding an RN who has this specific skillset within the current range has been challenging, and currently the department is unable to compete for this type of position. Jackie Dever reported that if she's not able to fill the position, she will be at risk of losing some of her grants. Dever reviewed local comparable salaries for the committee's reference. Hartley stated the request is to raise the P3 mid-point to \$27 per hour and the high-point to \$35 per hour. It was noted that the starting point will remain the same. *Motion by Manker, second by Blackard to recommend amendment of the salary classification schedule for the P3 classification to a mid-point of \$27 and a high point of \$35. MOTION CARRIED ON ROLL CALL VOTE.* All voted Aye; none Nay.

With there being no further business to come before the Committee, there was a *motion by Manker, second by Vitzthum to adjourn. MOTION CARRIED WITH ALL AYES.* Meeting adjourned at 5:29 p.m..

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Alina M. Hartley  
Executive Director