

**VERMILION VALLEY**  
**REGIONAL EMERGENCY COMMUNICATIONS**  
**JOINT AUTHORITY**  
**VERMILION VALLEY REGIONAL E.T.S.B.**  
**MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY**  
**COMMUNICATIONS JOINT AUTHORITY / ETS BOARD**  
**MEETING OF JANUARY 15, 2020**

Chairman Woolford called the meeting to order at 11:01 a.m.

Roll call showed the following present, Jim Woolford, Jacob Campbell, William Flott, Jim Hargitt, Gary Bird and Paul Johnson. Absent was Robert Turner, Tony Childress, and Tim Henson. Also present was Dave Landers, Supreme Radio; Diane Schwahn, Finance Director, Livingston County; and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford stated the Board Minutes for November 21<sup>st</sup> were in their packets and asked if there were no comments or corrections he would entertain a motion to approve. A motion was made to approve the Board Minutes of November 21<sup>st</sup> by Flott with a second by Bird. A voice vote was unanimous with all ayes. Motion carried.

Woolford stated financials reports & bills for November and December were in their packets and if no discussion he asked for a motion to approve the bills and financial reports for November and December. A motion to approve was made by Johnson with a second by Campbell. A roll call vote was unanimous with all ayes. Motion carried.

**OLD BUSINESS:**

As brought up on the floor – Flott asked if Crime Stoppers was all taken care of. Wittenberg reported it is on target. He stated there is a meeting scheduled for early next month. He said the phone line is in and everything is done with the State. He reported that Woolford and he looked at the software the other day and it looked pretty good. He said they have some work to do to get it publicized.

Flott inquired about entities knowing about increases for this year with Woolford and Wittenberg stating the rates remain the same as last year. Wittenberg stated there will be a letter going out when he gets back from vacation telling them there are no increases until 2021.

Woolford stated the only other thing he could report on was the job description and he has that ready for the Committee of the Whole meeting next month. Wittenberg wanted to note that Sheriff Childress entered the meeting at 11:06 a.m.

**NEW BUSINESS:**

Approve 2020 Meeting Schedule – Wittenberg stated they made some adjustments to a couple of the meeting dates which fell on holidays. He reported the February date was moved to the 19<sup>th</sup> and the November date was moved to the 18<sup>th</sup>. A motion was made to approve the 2020 Meeting Schedule for the VVETSB was made by Hargitt with a second by Bird. A voice vote was unanimous with all ayes. Motion carried.

As brought up on the floor – None.

Coordinator's Report – Woolford reported what was in her written report. Wittenberg reported she has been working on the Call Handling reports and the Audit.

Director's Report – Wittenberg reported they have lost a couple of dispatchers. He stated one looks like they are going to be a policeman and will be leaving and another is going to be an EMT. He stated within the last year they have lost 3 dispatchers to police departments. He stated they have a female hired and has made it through all the testing. He stated the 2 part-timers they have do not currently want to move to full-time. Wittenberg talked about the training of part-timers. He thanked all those who stopped to see him while he was out. He also informed the board he would be out of the country on vacation for a week. He also talked about getting some applicants from Heartland and ICC. A discussion was held.

Closing comments from public - None

Executive Session - There was no need for an executive session.

Closing comments from Chairman and board members – Woolford stated he hoped everyone had a good Christmas and New Year.

Woolford stated the next meeting is February 19, 2020 (Committee of the Whole).

A discussion was held by Wittenberg on the problem with getting part-timers has to do with they can only train 1 or 2 at a time and by the time they get them trained they have to replace them.

There being no further business a motion to adjourn was made by Flott with a second by Hargitt. Voice vote was unanimous. Meeting adjourned at 11:18 a.m.

Respectfully submitted by Candi Bradshaw *Candi Bradshaw*