

VERMILION VALLEY
REGIONAL EMERGENCY COMMUNICATIONS
JOINT AUTHORITY
VERMILION VALLEY REGIONAL E.T.S.B.
MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY
COMMUNICATIONS JOINT AUTHORITY / ETS BOARD
MEETING OF OCTOBER 23, 2019

Chairman Woolford called the meeting to order at 11:00 a.m.

Roll call showed the following present, Jim Woolford, Gary Bird, Jacob Campbell, Tony Childress, William Flott, Jim Hargitt, Tim Henson, Paul Johnson, and Kurt Pastirik as alternate for Robert Turner. Absent was Robert Turner. Also present was Diane Schwahn, Finance Director, Livingston County; Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford stated they are going to go a little out of order. He stated he would entertain a motion to go into executive session.

A motion was made to go into executive session for (5ILCS 120/2)(c)(1) Personnel Matters by Flott with a second by Bird. Voice vote was unanimous with all ayes. Motion carried.

Regular session suspended at 11:02 a.m.

Regular session resumed on October 23, 2019 at 11:45 a.m.

Action resulting from executive session – None.

Woolford stated the Board Minutes for September 11th; Finance Committee Minutes of August 14th & September 11th were in their packets and asked if there were no comments or corrections he would entertain a motion to approve. A motion was made to approve the Board Minutes of September 11th and Finance Committee Minutes for August 14th & September 11th by Bird with a second by Henson. A roll call vote was unanimous with all ayes. Motion carried.

Woolford stated financials reports & bills for September were in their packets and if no discussion he asked for a motion to approve the financial reports for September. A motion to approve was made by Johnson with a second by Bird. A roll call vote was unanimous with all ayes. Motion carried.

OLD BUSINESS:

Budget discussion approval – Woolford stated everyone has a copy of budget. He said they had some discussion on the budget. A discussion was held on whether to change a line item today. A discussion was held on when to display it since they will not have a meeting in December. After some discussion a motion was made to adopt the budget for display with a change of the car allowance from \$3,000.00 to \$3,900.00 by Campbell with a second by Hargitt. A roll call votes was unanimous with all ayes. Motion carried.

As brought up on the floor – None.

NEW BUSINESS:

Approve Capital Projects – Wittenberg went through the Capital Budget Projects with the board. He stated \$20,780 goes to lease for new furniture, \$4,500.00 to purchase some new chairs, new power phone EMD system for \$66,360.00 (Wittenberg reported the new system would also give them police and fire certifications for dispatchers). Bird said it would drastically improve the process and give them more uniform with dispatching no matter who the dispatcher is. He gave an example of how this would help. A discussion was held on how this would work and what it would provide. Wittenberg stated \$8,500.00 for computers, \$9,800.00 for I Am Responding and \$10,000.00 for UPS Battery Replacement. Wittenberg stated he needed a motion to approve the Capital Budget. Henson asked about when the chair rotation would be complete with Wittenberg stating it should be within another year. Diane asked about Power Phone and I Am Responding; if yearly amounts will keep coming out of Capital Budget with Wittenberg stating no, next year the yearly fees will come out of the regular budgets. A motion was made to approve the Capital Projects Budget by Bird with a second by Henson. A roll call vote was unanimous with all ayes. Motion carried.

As brought up on the floor – None.

Coordinator's Report – Bradshaw reported nothing other than what was in her written report to the board.

Woolford asked about the administrative phone lines dropping with Wittenberg responding that that had been a problem with Frontier which has been fixed.

Hargitt asked if they still need to answer the phones in his building. Bradshaw and Wittenberg explained that the call box phones have all been taken out. They explained that for any of those 911 outages our back up is McLean County. A discussion was held.

Flott asked if the budget needs to be displayed for 30 days with Diane stating it only needs to be displayed for 20 days. Diane stated she did not get the final Capital Budget copy with Wittenberg stating he would get it to her.

Director's Report – Wittenberg reported he stated everything he had has already been discussed earlier.

Bird asked about the committee that's doing the RFP for paging for F1 & F2, what are they looking to do. Wittenberg stated he met with MABAS a couple of weeks ago. He said we are trying to find a way to work with them and get them to the point where we have to do something with the UHF radio system. He stated they finally agreed to set up a committee to create RFPs for paging and for that radio system to see what they come up with. They can then put it out for bid to see what comes back. He stated then they can have a legitimate discussion about costs. A discussion was held.

Henson inquired about Crime Stoppers. Wittenberg state he has been having trouble getting it completed with the State. He explained the problems he was having. He said he has sent off required forms to the State 3 different times. He stated once that is done he can get the money deposited. He explained how he will set it up in the center. Pastirik asked if he was 100% compliant with as far as the city funding from every agency. Wittenberg stated he will double check but he thinks he is compliant. Henson asked if it would be up and running by the end of the year with Wittenberg stating he certainly hopes it will be.

Closing comments from the public – None.

Closing comments from Chairman or board members – None.

There being no further business a motion to adjourn was made by Flott with a second by Childress. Voice vote was unanimous. Meeting adjourned at 12:10 a.m.

Respectfully submitted by Candi Bradshaw

