

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF DECEMBER 4, 2019

Chairman Vicky Allen called the meeting to order at 5:00 p.m. in the Committee Room of the Livingston County Historic Courthouse.

Present: Allen, Mays, Earing, Manker, Slagel

Absent: Blackard, Steichen

Also Present: Chair Kathy Arbogast, County Board Members Linda Ambrose, Steve Lovell, and John Vitzthum, Alina Hartley (Executive Director) and Jon Sear (Network & Computer Systems Administrator), Diane Schwahn (Finance Director) and Ginger Harris (Human Resources Director)

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Mays, second by Slagel to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the November 5, 2019 meeting. *Motion by Earing, second by Manker to approve the November 5, 2019 minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Part Time IT Support** – Jon Sear was present to request authorization to add a part time IT support position. Sear stated that lately there has been so many hours. Sear stated that he worked 25-30 hours over his scheduled hours for the month. Sear stated that he would like the individual to work on the days that Cate is not in the office. Sear stated that the position will be part time with no benefits. Discussion took place about consolidation of the two part time positions into one full time position sometime in the future. *Motion by Manker, second by Mays to recommend Personnel and Finance approve the addition of a part time IT support position. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the bills presented. *Motion by Slagel, second by Mays to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

*Motion by Mays, second by Slagel to adjourn. MOTION CARRIED WITH ALL AYES.*  
Meeting adjourned at 5:08 p.m..

---

Alina M. Hartley  
Executive Director