

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF DECEMBER 4, 2019

Committee Chairman Tim Shafer called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Slagel, Earing, Fannin, Manker

Absent: Barickman

Also Present: County Board Chair Kathy Arbogast, County Board Member Jim Blackard, Executive Director Alina Hartley, Treasurer Nikki Meier, Finance Director Diane Schwahn, HR Director Ginger Harris

Shafer called for any additions or corrections to the agenda. *Motion by Fannin; second by Earing to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of November 6, 2019 meeting. *Motion by Manker, second by Fannin to approve the minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

Resolutions – Authorizing Conveyance of Deed

Resolution – Authorizing Cancellation of Certificate for Mobile Home –

Treasurer Nikki Meier was present to request authorization of three resolutions authorizing the sale of property from the sealed bid auction. Meier also requested approval of a resolution authorizing the redemption and cancellation of certificates for a mobile home redemption. *Motion by Manker, second by Fannin to recommend of the resolutions as submitted.* **MOTION CARRIED WITH ALL AYES.**

Authorization to Proceed with FY 2020 Vehicle Purchases – Hartley presented the Committee of a list of seven vehicles within the Sheriff's Department that would qualify for replacement according to the County's Vehicle Replacement and Purchasing Policy. Hartley stated that currently she is seeking approval to proceed with the purchase of three new vehicles, two patrol vehicles and one admin vehicle for the Sheriff. Hartley stated that the two patrol vehicles will be purchased off of state bid contract if authorized. Hartley stated that the Sheriff is requesting the purchase of an Explorer XLT which is the same model that he currently has. Hartley provided cost comparisons for the two vehicles. Hartley noted that while the vehicle price was higher for the Sheriff's vehicle, but the Sheriff has agreed to re-use some of the current equipment to reduce the overall cost of the vehicle. Hartley reviewed the estimates with the Committee. Discussion took place regarding the equipment purchase for the vehicles. Hartley noted that the equipment for both patrol and admin vehicles was being standardized and will be bid out as well. *Motion by Manker, second by Slagel to authorize Hartley to proceed with the purchases as presented.* **MOTION CARRIED WITH ALL AYES.**

Resolution Authorizing Year End Transfers – Schwahn reported that there were no additional transfers needed at this time. Schwahn stated that there may be a need in January.

Finance Report – Schwahn noted that the previously approved transfers had been included in the finance report provided.

The Committee reviewed the bills. *Motion by Fannin, second by Earing to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Public Comment – A public comment session was held.

Executive Session – *Motion by Earing, second by Manker to go into Executive Session pursuant to 5ILCS 120/2 (c)(21) – Semi-Annual Review of Executive Session Minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:28 p.m.

Regular Session resumed at 6:45 p.m.

Action Resulting from Executive Session – *Motion by Bunting, second by Manker to open the executive session minutes of April 5, 2017, February 7, 2018, March 7, 2018, November 7, 2018 and leave all remaining minutes closed, and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content.* **MOTION CARRIED WITH ALL AYES.**

Motion by Manker, second by Slagel to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting at 6:47 p.m..

Alina Hartley
Executive Director