

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF NOVEMBER 4, 2019

Committee Chair Patrick Killian called the meeting to order at 6:00 p.m. in the committee meeting room in the Historic Livingston County Courthouse.

Present: Killian, Vitzthum, Allen, Ambrose, Kirkton, Runyon

Absent: Weller

Also Present: Chair Kathy Arbogast, County Boards Member Gerald Earing, Marty Fannin, Bill Wilkey, Bill Mays, Gina Manker, and Joel Barickman, Executive Director Alina Hartley, Facilities Services Manager Don Verdun, Joe Vaughn (IHR), Mr. & Mrs. Opperman

Killian called for any additions or deletions to the agenda. *Motion by Allen, second by Kirkton to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the October 7, 2019 meeting. *Motion by Ambrose, second by Runyon to approve the minutes of the October 7, 2019 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Mental Health – Project OZ Lease Agreement – Hartley stated that the final lease agreement has been received and is ready to be forwarded to the full board for action. Hartley stated that the Mental Health Board did approve entering into the lease at a rate of \$200 a month, with Project OZ being responsible for changing the locks. Hartley stated that as a sublease the \$200 will be paid to Mental Health and Mental Health will continue to pay their full rate. *Motion by Vitzthum, second by Kirkton to recommend the full board approve the lease agreement as presented.* **MOTION CARRIED WITH ALL AYES.**

Ad-Hoc Committee Update – John Vitzthum reported that the ad-hoc committee had met and had toured the Opperman building. Vitzthum stated that the group is looking to meet with the City of Pontiac building inspector to determine what codes would need to be brought into compliance should the County choose to go that path. Vitzthum also reported that the group met with Farnsworth to discuss possible options of moving forward with a different layout toward the front of the current building. Discussion took place regarding a tour of the Opperman building with the consensus of the Committee to arrange a tour for all board members at 4:00 p.m. prior to the full board meeting.

Monthly Department Report – Don Verdun was present to review his monthly department report with the Committee, a copy of which is attached to these minutes.

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Vitzthum, second by Ambrose to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Public Comment – John Opperman expressed his interest in working with the county on the development of his current building. Opperman stated that he would propose to renovate the building to the county’s specifications and needs, whatever they may be.

Executive Session – *Motion to go into Executive Session pursuant to 5ILCS 120/2 (c)(21) – Semi-Annual Review of Executive Session Minutes.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 6:31 p.m..

Regular Session resumed at 6:47 p.m..

Action Resulting from Executive Session – *Motion by Vitzthum, second by Runyon to open the executive session minutes of July 10, 2017 and November 5, 2018 and leave all remaining minutes closed, and further authorize the destruction of all verbatim records dated eighteen months and older previously approved for content.* **MOTION CARRIED WITH ALL AYES.**

Motion by Vitzthum, second by Kirkton to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 6:50 p.m..

Alina M. Hartley
Executive Director

Facility Managers Report

October 2019

- Public Safety Complex

Pipco Co did a semi- annual inspection of our FM- 200 fire suppressant system in the V-COM area and the Jail area.

The East and West gates to the outside holding area have been realigned and serviced. I was told later that one of the gates may have been hit by a truck.

Boilers and hot water heaters were inspected for certification all past.

Fire alarm were inspected and fire control panel recertified.

Grease pit pumped out.

Installed new camera in SM2.

Chillers have been shut down and pumps shut off.

The usual plugged drains and toilets

Visitation phones repaired (Kiosks)

Plumbing and light repairs.

- Law and Justice Center

All four Elevators were inspected for the State Fire Marshal's Office all passed.

Replaced Batteries NAE01 Controller.

Snow blowers oil changed and greased and ready to go.

Chiller and Cooler towers have been shut down and drained.

The usual clogged drains plumbing leaks and lights repaired.

- Historic Courthouse

East doors in the lobby were hanging up and not letting the doors close properly. The new weather stripping was not letting the lock latch properly. Ray found the problem and repaired it.

We still had a leak on the South side of the roof, Union Roofing came in and worked on it again and seems to have got 99% of it. With all the rain we still had a small leak.

Cleaned out the Boiler pump screens and greased bearing assembly.

- **Health and Education Building**

Window air conditioners have removed.

Maintenance staff helped move a desk from one office to another and reassemble the desk.

Multiple plumbing work orders and Light fixture repairs.

Snow plows ready to go for the winter.

Still dealing with a roof leak on the Southeast side of the building.

- **IHR**

Maintenance removed and old counter top desk 2 base cabinets. And disconnected a sink, 2 wall cabinets and installed them in room C38. And installed some carpet.

The usual Lighting and plumbing problems.

- **Highway Department**

Everything is good.

Smartwatt contractor T- Energy were in the week of the 21st did the sealing of windows and doors around the designated buildings. Smartwatt project manager, Chuck

Hernandez came in to inspect the job when they were done.

We were going to store the lights at the Highway Department, but found that there were way too many light fixtures to store there.

Smartwatt has rented a warehouse from J.B. Lee trucking and we will be moving what lights that are at the Highway Department to that warehouse.