

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF NOVEMBER 6, 2019

Committee Chairman Tim Shafer called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Slagel, Barickman, Bunting, Earing, Fannin, Manker

Absent:

Also Present: County Board Chair Kathy Arbogast, County Board Members Linda Ambrose, Steve Lovell, Jim Carley, Bill Wilkey, Jim Blackard, Ron Kestner, John Vitzthum, and Bill Mays. Executive Director Alina Hartley, Treasurer Nikki Meier, Finance Director Diane Schwahn, Supervisor of Assessments Shelly Renken, Bob Ehler (Vanguard), Adam Dontz (GLCEDC).

Shafer called for any additions or corrections to the agenda. *Motion by Manker to move public comment to the beginning of the agenda.* Motion failed for lack of second. *Motion by Earing, second by Fannin to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of October 9, 2019 meeting. *Motion by Slagel, second by Manker to approve the minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

FY 2020 Budget, Capital Requests & Levies – Schwahn reviewed minor changes within the appropriations. Schwahn indicated that there were no changes to the overall bottom line. *Motion by Fannin, second by Earing to recommend approval of the FY 2020 Budget, Capital Requests & Levies.* **MOTION CARRIED WITH ALL AYES.**

Vanguard Proposals – Commercial & Industrial Appraisal – Renken reviewed her recommendation on how to handle the deviations in the commercial and industrial properties. Renken recommended that the board proceed with the Vanguard Appraisal Contract with the field work to begin in the fall of 2022 and be completed by September 2023. Renken then suggested meetings be held with zoning administrators from the municipalities to ensure better flow of information on permits. Renken then recommended a full time staff member be added to her office beginning in 2022. Renken indicated that she would recommend the county be quartered beginning in 2024.

Joel Barickman provided his analysis of the 99 commercial sales within the county over the last three year period. Barickman stated that based on his analysis there would likely not be a payback based on what he is seeing. Renken clarified that the motivation is not to raise values or taxes, it's to provide equity amongst the properties. A lengthy discussion took place regarding the need to do the project and the risk to not doing the project with members weighing in with various opinions.

States Attorney Appellate Prosecutor Resolution – Randy Yedinak was present to review this year’s Appellate Prosecutor Resolution. Yedinak indicated that this year’s contract was increased from \$15,000 to \$18,000. Yedinak stated that as part of the contract the office handles all of the cases on appeal. Yedinak stated that the office also provides free training and handles all conflicts of interest. *Motion by Bunting, second by Fannin to recommend approval of the States Attorney Appellate Prosecutor Resolution.* **MOTION CARRIED WITH ALL AYES.**

Resolution for Appointment of Supervisor of Assessments – The Committee reviewed a resolution for the reappointment of Shelly Renken of the Supervisor of Assessments. *Motion by Slagel, second by Barickman to recommend approval of the re-appointment of the Supervisor of Assessments.* **MOTION CARRIED WITH ALL AYES.**

Finance Report – Schwahn reported that everything looks normal thus far. Schwahn stated that there are some issues with the lease agreement with SmartWatt and how that will be recorded. Schwahn stated that luckily there are appropriations within the Host Fund that have not be used that will offset the expenses. Schwahn stated that since ultimately the expenses will be paid from the lease agreement, there won’t be any affect to the fund balances.

Public Comment – A public comment session was held.

Executive Session – *Motion by Fannin, second by Earing to go into Executive Session pursuant to 5ILCS 120/2 (c)(1) – Personnel Matters and 5ILCS 120/2 (c)(2) Collective Bargaining Matters.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 7:47 p.m.

Regular Session resumed at 8:07 p.m.

Action Resulting from Executive Session – *Motion by Manker, second by Barickman to set the salary of the Supervisor of Assessments at the same rate as the County Clerk, Treasurer, and Circuit Clerk, effective at the time of new contract.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills. *Motion by Fannin, second by Barickman to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Fannin, second by Earing to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting at 8:08 p.m..

Alina Hartley

Executive Director