

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF OCTOBER 7, 2019

Committee Chair Patrick Killian called the meeting to order at 6:00 p.m. in the committee meeting room in the Historic Livingston County Courthouse.

Present: Killian, Vitzthum, Allen, Ambrose, Kirkton, Runyon, Weller

Absent:

Also Present: Interim Chair Kathy Arbogast, County Boards Member John Slagel, Mental Health Director Chris Myers, Marty Fannin, Bill Mays, Gerald Earing, Gina Manker, and Bill Wilkey, Executive Director Alina Hartley, Facilities Services Manager Don Verdun, Joe Vaughn (IHR)

Killian called for any additions or deletions to the agenda. *Motion by Ambrose, second by Allen to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the September 3, 2019 meeting. *Motion by Vitzthum, second by Kirkton to approve the minutes of the September 3, 2019 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Mental Health – Project OZ Lease Agreement – Chris Myers was present to discuss a request from Project OZ to lease space. Myers stated that Project OZ is a program that serves homeless youth. Myers stated that the group is trying to have more of a presence in Livingston County. Myers stated that with the recent discontinuation of one of their programs, they have three offices that are available. Myers stated that the group will only utilize the space during normal work hours. Myers indicated that Project OZ likes the idea of working within their building because they work closely with both IHR and Family Planning. Myers stated that she had contacted Blakeman to work up a lease agreement. Myers stated that the amount of the rent has not yet been determined, but would come off of the \$550 per month that mental health currently pays toward building expenses. Ambrose stated that while there is space available now, there may not be in six months. Myers stated that there is a 30 day termination by either party built into the lease agreement. Myers further stated that Project OZ is also aware that the space could be going away. Discussion took place. *Motion by Ambrose, second by Kirkton to allow Project OZ the use of a room within Mental Health, pending approval by the States Attorney.* **MOTION CARRIED WITH ALL AYES.**

Ad-Hoc Committee Update – Vitzthum reported that the ad-hoc committee had met last week to review building prospects. Vitzthum stated that the group will be contacting members within their district to solicit ideas about how they may move forward. Vitzthum stated that the group has also requested a meeting with Farnsworth to discuss possible options. Discussion took place.

Monthly Department Report – Don Verdun was present to review his monthly department report with the Committee, a copy of which is attached to these minutes.

Resolution – Authorizing Sale of Excess Property – Hartley stated that she has approximately seven vehicles from the Sheriff’s department that will be sold this year. Hartley stated that she is not recommending the Committee take action on those at this time, as she is looking at possible leasing options going forward and it may be beneficial to hold off on the sale and allow the leasing company to assist in that process.

Hartley reported that there are approximately 112 – 24”x24” pavers that had previously been installed and later removed from the roof of the Law & Justice Center. Hartley stated that in addition, there are 12 pavers that have been cut. Hartley stated that currently the pavers are just being stored, but there has been some interest expressed in them. Discussion took place. *Motion by Kirkton, second by Vitzthum to recommend approval of a resolution authorizing sale of the pavers by sealed bid, with no minimum bid requirement.* **MOTION CARRIED WITH ALL AYES.**

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Allen, second by Ambrose to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Vitzthum, second by Kirkton to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 6:50 p.m..

Alina M. Hartley
Executive Director