

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF OCTOBER 8, 2019

Chairman Vicky Allen called the meeting to order at 4:30 p.m. in the Committee Room of the Livingston County Historic Courthouse.

Present: Allen, Mays, Blackard, Earing, Manker, Slagel

Absent: Steichen

Also Present: Interim Chair Kathy Arbogast, County Board Member Mark Runyon, Alina Hartley (Executive Director) and Jon Sear (Network & Computer Systems Administrator).

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Mays, second by Blackard to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the September 3, 2019 meeting. *Motion by Earing, second by Mays to approve the September 3, 2019 minutes as presented. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Jon Sear reviewed his monthly department report with the Committee. Sear reported that there was a large update to Spillman done on the 10<sup>th</sup>. Sear stated that the pending release issue has come up two times since the update, but could be user error as well. Sear reported that he completed a repair on the keying machine replacing the motherboard and hard drives. Sear reported that there was an issue with the PRI lines provided by Frontier which effected the administrative lines for 911.

Sear reported that he will be placing the end of year computer order within the next week or two. Sear stated that he anticipated purchasing approximately 20 new computers. Sear reported that the department has begun working on the 2020 directory. Sear stated that he anticipates printing the new books in December.

The Committee reviewed the bills presented. *Motion by Slagel, second by Manker to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

*Motion by Mays, second by Slagel to adjourn. MOTION CARRIED WITH ALL AYES.*  
Meeting adjourned at 4:38 p.m..

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Alina M. Hartley  
Executive Director