

LIVINGSTON COUNTY BOARD
PROPERTY COMMITTEE
MINUTES OF AUGUST 5, 2019

Committee Chair Patrick Killian called the meeting to order at 6:00 p.m. in the committee meeting room in the Historic Livingston County Courthouse.

Present: Killian, Vitzthum, Allen, Ambrose, Runyon, Weller

Absent: Kirkton

Also Present: Chairman Bob Young, County Boards Member John Slagel, Marty Fannin, Bill Mays, Executive Director Alina Hartley, Public Health Administrator MaLinda Hillman, Public Health Director of Nursing Jackie Dever, Joe Vaughn (IHR), Dave Burnison, Niel Finlin and Jeff Gastel (Farnsworth)

Killian called for any additions or deletions to the agenda with none requested. *Motion by Weller, second by Allen to approve the agenda as submitted.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the July 5, 2019 meeting. *Motion by Ambrose, second by Vitzthum to approve the minutes of the July 5, 2019 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Review & Approval of Health Building Proposals – Niel Finlin, Dave Burnison and Jeff Gastel from Farnsworth were present to review the bid results for the new Health Building. Finlin reported that there was a total of eight bids received, with bids ranging from a low of \$5.6 million to a high of \$6.9 million. Finlin stated that the three lowest bids were all very close at \$5.66, \$5.7 and \$5.9 million. Finlin noted that the lowest bid was received from Peoria Metro. Finlin and Burnison took time to review the variances within the bids with the majority of the overages in site cost. It was noted that the building costs actually came in slightly under anticipated. Variances in the site work come primarily from three categories including landscaping, grading of the site, increases in the length of service needed for utilities and increases in site paving. Discussion took place regarding possible cost reductions that could be made including utilizing existing dirt from the farm ground site as fill and not hauling in dirt, replacing the concrete parking lot with asphalt and replacing the concrete drainage line with PVC. Finlin noted that with fees, costs and the construction bid they were at \$6 million, but that doesn't include the demolition of the existing building, furniture, the rolling file storage units, the security system or the telephones. Hartley stated that based on what we have seen in the past, and were initial estimates have come in, she thought the total project cost would be close to \$7.2 million. Discussion took place. *Motion by Weller, second by Allen to forward to the full board recommending approval.* **MOTION CARRIED ON ROLL CALL VOTE.** Ayes: Killian, Vitzthum, Allen, Weller. Nays: Ambrose, Runyon.

FY 2020 Capital Requests – Hartley provided copies of the 2020 capital requests in Don Verdun's absence. Hartley noted that Verdun was on vacation this week. Hartley reported that

the capital requests include the painting of the pillars, the remaining masonry work and roof repairs, all at the historic courthouse. Hartley stated that Verdun has indicated that the roof repair won't necessarily need to be done in 2020, but should be on the radar. Discussion took place. Hartley noted that Verdun will be back next week should the Committee wished to discuss the matters with him further. Consensus of the Committee was that the requests were prioritized appropriately so there was no need to delay. *Motion by Ambrose, second by Runyon to forward the capital requests to the finance committee as submitted.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report – The monthly department report was distributed with the packet for the Committees review. A copy of the report is attached to these minutes.

Other Business to Come Before the Committee –

Extension building – Hartley stated that the University of Illinois Extension board is questioning whether the County would be interested in selling them the building. Hartley noted that the similar to the IHR situation, the building was built specifically built by Extension and placed on County ground and deeded to the County. Extension pays a minimal rent to the County at \$500 annually. Discussion took place. Consensus of the Committee was not to sell the property.

SmartWatt – Hartley stated that there have been some questioned raised regarding the replacement of the chillers at the Public Safety Complex and whether now is the appropriate time to replace them with discussions taking place regarding the possibly addition. Hartley stated that Verdun has also questioned the type of equipment that would be going in and would like an opportunity to discuss it with the Committee. Consensus of the Committee was to request finance delay action for one month in order to allow further consideration.

IHR – Joe Vaughn questioned the ability of IHR to build to the north instead of in back of the building. Vaughn indicated that they would go north as opposed to south. The Committee directed Hartley to contact Farnsworth to question whether there would be any issues with IHR building to the north.

Executive Session – N/A

Approval of Bills – The Committee reviewed the monthly bills. *Motion by Vitzthum, second by Ambrose to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Vitzthum, second by Allen to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 7:20 p.m..

Alina M. Hartley
Executive Director

Facility Manager's Report
July 2019

To: Public Property Committee
From: Don Verdun, Facility Services Manager

In addition to regular maintenance activities, the following were completed:

- Public Safety Complex
 - a. Staff repaired kitchen ovens, they would not light from boiler overs.
 - b. Repaired reach in cooler it was low on freon.
 - c. 3 compartment sink spray nozzle replaced by staff.
 - d. Walk in cooler repaired.
 - e. Prisoners complaining that the cold water is not cold enough, we can't make the cold water any colder.
 - f. Staff repaired Garbage disposal.
 - g. Tables and chairs delivered to the PSC for the ICOPs cycling events.
 - h. Visitation Kiosk staff repaired and reset for P-unit.
 - I. Power washed the front walk and around the flag pole.
 - J. Staff repaired speakers in SM1.
 - k. Hood vents over the ovens and dishwasher power washed and degreased.
 - l. Repaired exercise machine.
 - m. Ray sprayed for weeds around the outside of the building and around parking lot holding area. And the memorial bench.
 - n. The fire suppression system over the kitchen ovens has been recertified.
 - o. Numerus drains, wash machine drains had to be augured out.

- Law & Justice Center
 - a. Elevator #2 kept tripping out in mid- cycle, had to have the reset circuit board replaced by Otis Elevator.
 - b. Courtroom gates in need of repair, the pivot spring is breaking on them. Parts are ordered. Staff will repair.
 - c. Break room sinks clogged, staff had to disassemble the drain and augured out the sewer line, and found Disinfectant wipes in the drain line.
 - e. The air conditioning struggled through the hot weather Steve and Ray Spent a lot of time moderating the system. They had to drain water from the holding tanks in the basement to help cool the chiller towers down.
 - f. Power washed the stone in front of the buildings.

- Historic Courthouse
 - a. Ray added a inside pull strap to the outside wheel chair lift.
 - b. We had a lot of roof leaks on the South side of the building I called Union roofing and they sent a guy up to check it out. He found some areas he thought could be leaking and sealed them, we haven` t had any leaks sense.
 - c. The inside elevator quite working we had to have Otis elevator replace a circuit board in it.

- Health & Education Building
 - a. Moved tables to room B1 to B5.
 - b. Ray sprayed weeds around the outside of the building.
 - c. Had to replace a waterline in the basement.

- IHR
 - a. Sewer Dept. mapped out the sewer lines coming out of the building.
 - b. Caulked a round window air conditioners.
 - c. The usual maintenance request.

- Highway Department
 - a. An electrical connection shorted out inside conduit, Ray was able to track it and repair it.
 - b. Replaced ceiling tile in the shop breakroom.

- 110 West Water Street
 - a. Roof is completed. They are going to replace soffit vents the old ones were painted over.

- Other
 - a. Ray is in the process of painting parking lot lines.