

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF SEPTEMBER 3, 2019

Chairman Vicky Allen called the meeting to order at 4:30 p.m. in the Committee Room of the Livingston County Historic Courthouse.

Present: Allen, Mays, Blackard, Earing, Manker
Absent: Steichen, Slagel

Also Present: Chairman Bob Young, Vice-Chairman Kathy Arbogast, Alina Hartley (Executive Director) and Jon Sear (Network & Computer Systems Administrator).

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Earing, second by Manker to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the August 6, 2019 meeting. *Motion by Blackard, second by Earing to approve the August 6, 2019 minutes as presented. MOTION CARRIED WITH ALL AYES.*

Monthly Department Report – Jon Sear reviewed his monthly department report with the Committee. Sear reported that there will be a large upgrade to Spillman taking place next Tuesday. Sear stated that in preparation, they plan to visit another county on Friday who is doing the install on Thursday. Sear stated that this will help them prepare for any issues that may arise. Sear stated that he has been monitoring the security threats with lots of spam and encryption viruses going around. Sear reported that there have been some compatibility issues with the last Windows 10 update. Sear noted that there are approximately 5-6 computers still operating on Windows 7 with January 14th being the deadline. Sear reported that he had signed the IGA with the Department of Corrections for video arraignment. Sear stated that they will be using Zoom at a cost of approximately \$1,200 annually, half of which will be reimbursed by the state.

Discussion took place regarding the amount of detail and the length of time that it takes to compile the monthly report. Consensus of the Committee was that the report could be much less detailed and include only major issues and amount of hours per department breakdown.

The Committee reviewed the bills presented. *Motion by Mays, second by Manker to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

Motion by Mays, second by Manker to adjourn. MOTION CARRIED WITH ALL AYES.
Meeting adjourned at 4:42 p.m..

Alina M. Hartley
Executive Director