

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF AUGUST 6th, 2019

Chairman Vicky Allen called the meeting to order at 4:30 p.m. in the Committee Room of the Livingston County Historic Courthouse.

Present: Allen, Mays (arrived at 4:33 p.m.), Blackard, Earing, Manker, Slagel

Absent: Steichen

Also Present: Chairman Bob Young, County Board Members Mark Runyon and Linda Ambrose, Alina Hartley (Executive Director), Ginger Harris (Human Resources Director), Diane Schwahn (Finance Director) and Jon Sear (Network & Computer Systems Administrator).

Allen called for any additions or corrections to the revised agenda with there being none requested. *Motion by Earing, second by Slagel to approve the revised agenda as presented.*
MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the July 2, 2019 meeting. *Motion by Blackard, second by Manker to approve the July 2, 2019 minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

FY 2020 Capital Requests – Sear stated that he didn't have the numbers to present at last month's meeting, but he is recommending the addition of a paging system for the Law & Justice Center and Historic Courthouse be added to the list of capital items. Sear stated that the issue is that if the fire alarm is going off, you cannot hear anything coming over the telephones. Sear stated that this would also include speakers for the hallways, board room, etc. where no phones are located. Sear stated that the system would be tied into the telephone system, but would be network based. *Motion by Blackard, second by Earing to recommend to forward the request to the finance committee recommending approval.* **MOTION CARRIED ON VOICE VOTE.**

Monthly Department Report – Jon Sear reviewed his monthly department report with the Committee. Sear reported that he finished the NACO leadership training. Sear reported that the motor on the screen in the board room needed to be replaced at a cost of approximately \$2,000. Sear reported that there has been a lot of bandwidth being used on the firewalls. Sear stated that he believes this is due to the Windows update, but he will continue to monitor. Sear stated that there have been some issues with the update, but they've been able to work through them. Sear also noted that he has been working with Kristy Masching on the replacement of the elections equipment. Sear stated that he prefers the Unisyn equipment based on the redundancy and security. Sear noted that there was an issue with the backups. Sear stated that there were two nights of backups lost, but everything is working fine now.

The Committee reviewed the bills presented. *Motion by Mays, second by Blackard to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Blackard, second by Manker to adjourn. **MOTION CARRIED WITH ALL EYES.**
Meeting adjourned at 4:47 p.m..

Alina M. Hartley
Executive Director