

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF AUGUST 7, 2019

Committee Vice-Chairman John Slagel called the meeting to order at 6:00 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Slagel, Arbogast, Bunting, Earing, Fannin, Manker

Absent:

Also Present: Chairman Bob Young, County Board Member Linda Ambrose, Executive Director Alina Hartley, Treasurer Nikki Meier, Finance Director Diane Schwahn, Human Resources Director Ginger Harris, County Clerk Kristy Masching, Network & Computer Systems Administrator Jon Sear, Probation Director Ron Baker, Circuit Clerk LeAnn Dixon, Chris Myers Mental Health Administrator, Amy Zick, Mental Health Financial Officer

Slagel called for any additions or corrections to the agenda with none requested. *Motion by Fannin, second by Manker to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of July 7, 2019 meeting. *Motion by Slagel, second by Earing to approve the minutes of the July 7, 2019 meeting as presented.* **MOTION CARRIED WITH ALL AYES.**

Circuit Clerk – Semi-Annual Report – LeAnn Dixon was present to review her monthly department report with the Committee. *Motion by Bunting, second by Fannin to approve the Circuit Clerk’s Semi-Annual Report as presented.* **MOTION CARRIED WITH ALL AYES.**

SmartWatt Guaranteed Energy Savings Contract – Hartley reported that the Property Committee has asked for a one month delay, so they can further discuss moving forward with the chiller replacement at the jail and whether to move forward with that project at this time.

FY 2020 Budget, Capital Requests & Levies
Department Requests

Mental Health – Chris Myers was present to review the FY 2020 Mental Health budget request for 708 and 377. Myers reported that the department lost a large grant this year. Myers stated that the program went from being serviced in one county to a 13 county area. Myers noted that this resulted in the loss of two full time employees. Myers stated that the employees were still working in the program, but for Champaign County who is now administering the program. Discussion took place.

Information Technology – Jon Sear was present to review his FY 2020 budget and capital requests with the Committee. Sear stated that he was able to meet his budget allocation, but is requesting the ability to hire another part time person. Sear noted that this position will replace the intern position and will not be in addition to. Sear stated that there are currently 335 computers, printers and servers that his department administers.

Sear then reviewed his request for a capital allocation for the purchase and installation of a paging system for the Law & Justice Center and Historic Courthouse. Sear stated that the system will tie into the current phone system and will be network based. Sear stated that currently when the fire alarm is going off, you cannot hear any directions that are coming over the loud speaker. Sear stated that there are also areas such as the lobbys and county board room that do not have telephones at all, also prohibiting those areas from hearing emergency pages. Sear estimated that cost to be \$23,506. Ron Baker and Kristy Masching both spoke in favor of the increased staffing.

FY 2020 Budget, Capital Requests & Levies (Con't.) - Hartley presented the proposed budget for the vehicle fund for the Committee's review. Hartley stated that the request is for the replacement of four vehicles for FY2020. Discussion took place regarding the amount recouped on the sale of county vehicles, the increased costs in patrol vehicles and possible other solutions. Overall consensus of the Committee was that if the vehicles were going to be replaced at this low of miles, there should be more return. If the County does not see an increase in return, the mileage at which vehicles are replaced should be increased. Hartley indicated that she will review the options with the Sheriff's Department and work on a possible solution.

Diane Schwahn reviewed the status to date with the Committee. Schwahn noted that based on the \$1.2 million cap, there is an overage of \$62,262 that will need to be cut from the budget. The last remaining department to present is maintenance who will attend the meeting on August 21st. Consensus of the Committee was to wait until all presentations are received prior to making any final decisions.

Resolution: Establishing Public Defender's Salary – Schwahn noted that the State's Attorneys salary had been increased by the State. In order to receive reimbursement by the State for the Public Defender's salary, he must be paid a minimum of 90% of the State's Attorney's salary. *Motion by Slagel, second by Fannin to approve the resolution setting the public defender's salary.* **MOTION CARRIED WITH ALL AYES.**

Monthly Finance Report – The monthly finance report was distributed prior to the meeting. The Committee reviewed and discussed overages within the report.

Executive Session – *Motion by Bunting, second by Manker to go into Executive Session pursuant to 5ILCS 120/2(c)(1) – Personnel Matters.* **MOTION CARRIED ON ROLL CALL VOTE.** All voted Aye; none Nay.

Executive Session began at 7:39 p.m..

Regular Session resumed at 7:56 p.m..

Action Resulting from Executive Session – *Motion by Bunting, second by Fannin to approve the recommended evaluations for the Human Resources Director and Finance Director as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the bills. *Motion by Bunting, second by Fannin to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Bunting, second by Fannin to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting at 8:02 p.m..

Alina Hartley
Executive Director