

VERMILION VALLEY
REGIONAL EMERGENCY COMMUNICATIONS

JOINT AUTHORITY

VERMILION VALLEY REGIONAL E.T.S.B.

**MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY
COMMUNICATIONS JOINT AUTHORITY / ETS BOARD**

MEETING OF JULY 10, 2019

Chairman Woolford called the meeting to order at 11:02 a.m.

Roll call showed the following present, Jim Woolford, Gary Bird, William Flott, Tim Henson, Scott Runyon and Tony Childress. Absent was Paul Johnson and Robert Turner. Also present was Diane Schwahn, Finance Director, Livingston County; Alina Hartley, Executive Director, Livingston County; Dave Lander, Supreme Radio; Alex Butts, Dwight Police Department; Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford stated the Board Minutes for June 12th were in their packets and asked if there were no comments or corrections he would entertain a motion to approve. A motion was made to approve the Board Minutes of June 12th by Bird with a second by Runyon. A voice vote was unanimous with all ayes. Motion carried.

Woolford stated financials reports & bills for June were in their packets and if no discussion he asked for a motion to approve the financial reports and bills for June. A motion to approve was made by Henson with a second by Bird. A roll call vote was unanimous with all ayes. Motion carried.

OLD BUSINESS:

As brought up on the floor – None.

NEW BUSINESS:

Welcome New Board Members – Woolford welcomed Tim Henson and Sheriff Childress to the VV ETS Board as new members replacing Al Metzke and Mike Ingles who have resigned.

Video Monitoring System – Wittenberg stated the video system cost \$355.00 and what it's for is he's getting too many comments and stuff going on between the shifts. He reported there are other things going on and he has trouble disciplining when he doesn't have proof. He stated cameras will be put in the dispatch room which probably should have been done a long time ago. A discussion was held on issues going on and supervisors / senior dispatchers not taking actions about issues. He reported some trainings are coming around soon. A discussion was held on this concerning disciplinary action taken with both senior dispatcher and dispatcher. A motion to approve video monitoring system for dispatch center was made by Flott with a second by Bird. A roll call vote was unanimous with all ayes. Motion carried. Wittenberg handed out some policies he will be implementing with the video cameras. He stated he was advised by our legal counsel that we needed a video policy. He also talked to the union and was told as long as they have a policy they were good. A discussion was held on the policy. He reported there would be no audio and video would only be in the dispatch center room. He stated it would not be in the break room or anywhere else. Sheriff's department records in the hallways. He reported several problems will be taken care of by having a video monitoring system. He explained several issues he will be trying to correct. A lengthy discussion was held. It was suggested that he add "not allowed on dispatch floor" at the end of the first sentence of the cell phone policy.

Recorder from Eventide – Wittenberg reported the issues he has found after expanding out radio system he can't pull out separately P3 for recording purposes. He had a couple of vendors come in and give him costs on an upgrade. He gave them the costs he was given. Wittenberg stated he recommended going with Nelson Systems (he has worked with them for quite a long time) and they go ahead and buy the new system instead of an upgrade due to it not being that much more. He stated they would get all brand new hardware and some new functionality with a better warranty instead of just upgrading his older hardware. He explained this and stated it would be expandable. A discussion was held. A vote to approve the new Eventide Recorder System was made by Bird with a second by Henson. A roll call vote was unanimous with all ayes. Motion carried.

Flott inquired about money in the regular budget for new equipment instead of using Capital Fund. Wittenberg stated yes but it wasn't very much and not enough for this. Wittenberg explained what the budgeted money was for.

As brought up on the floor – None.

Coordinator's Report – Bradshaw reported she just wanted to let the board know they got the Crime Stoppers number working. She stated between Turner and herself calling Frontier many times it has finally completed. The line was tested and is coming into dispatch.

Director's Report – Wittenberg reported the number of full and part time dispatchers. He stated Weber-Rodriquez remains out on leave and probably will be

out until September. He reported Rafferty has resigned and will be joining the Fairbury Police Department. He stated Jordan Casey has been promoted to full-time to fill his position; Kris Ohligschlager has resigned as a part-time dispatcher. He reported he has hired a person pending psych and physical examines.

Wittenberg stated they have some tower issues over in Fairbury. He reported Ragan's is working on it. A discussion was held on this issue and who it affects. Bird asked about I Am Responding. Wittenberg stated he sent out a notice to all the fire departments to send him their e-mails and contact information. He said he has heard from about half of them. He reported he has sent out a second notice and if he does not have a response by next Monday he will go ahead and start the ones he has and contact the rest of them again. He reported EMD is done and he is contacting Power Phone for some protocols and some training. He stated the room next to him has been set up for training. He has also talked to Larson at OSF and they have hired a new person and once that person is all set up he will be contacting them.

Closing comments from the public – Henson reported he would like to introduce his new officer Alex Butts. Woolford welcomed him.

Closing comments from Chairman or board members – Chairman Woolford stated he had none. Flott stated he had 2 questions. One being about Grundy County wanting to put an antenna on the water tower in Dwight. He also asked Henson if he could look into if the electricity for one antenna could be over \$200 a month. Henson stated he knows his has gone up significantly. He also reported they are possibly going to look to see if they could put in separate meters so they could be separate and have definite billing amounts. Wittenberg stated he would call over to Grundy and find out. A discussion was held. He also questioned about the verbal warnings. A discussion was held and explained how it is in the contract as progressive discipline with verbal being first except for a severe incident. He was told the verbal warnings are on paper and not just telling them. Childress questioned about dispatcher walking away. Wittenberg stated she didn't leave call, it was turned over to the other dispatchers, but he told her once you dispatch the call you have to remain on the call until the incident is over/done. A discussion was held with Childress.

There was a motion made to go into executive session for (5ILCS 120/2)(c)(1) Personnel Matters by Flott with a second by Henson. Roll call vote was unanimous. Motion carried.

Regular session suspended at 11:31 a.m.

Regular session resumed on July 10, 2019 at 11:39 a.m.

Action resulting from executive session – None.

Runyon stated being he will be retiring soon and this will probably be his last meeting. Woolford thanked him for his service to the board. Runyon will be done in August. Woolford asked if he would be coming to the August meeting to be presented with a plaque. If not Woolford stated he would get it to him.

There being no further business a motion to adjourn was made by Flott with a second by Childress. Voice vote was unanimous. Meeting adjourned at 11:40 a.m.

Respectfully submitted by Candi Bradshaw Candi Bradshaw