

LIVINGSTON COUNTY BOARD
PERSONNEL COMMITTEE
MINUTES OF JULY 3, 2019

Chairman Jack Vietti called the meeting to order at 5:00 p.m. in the Committee Room of the Historic Livingston County Courthouse.

Present: Vietti, Ambrose, Fannin, Lovell, Vitzthum (arrived at 5:33 p.m.), Wilkey
Absent: Blackard

Also Present: County Board Chairman Bob Young, County Board Members John Slagel and Gina Manker, Human Resource Director Ginger Harris, Finance Director Diane Schwahn, Executive Director Alina Hartley

Vietti called for any additions or corrections to the agenda with none requested. *Motion by Wilkey, second by Fannin to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of their May 6, 2019 meeting. *Motion by Wilkey, second by Ambrose to approve the minutes of the May 6, 2019 meeting.* **MOTION CARRIED WITH ALL AYES.**

FY 2020 Budget – Ginger Harris was present to review her FY 2020 budget with the Committee. Harris stated that on the employee benefits budget, the health insurance was reduced slightly and a line item for employee incentive program was added. *Motion by Wilkey, second by Lovell to forward the FY 2020 budget requests to the Finance Committee recommending approval.* **MOTION CARRIED WITH ALL AYES.**

Turnover Analysis – Ginger Harris provided an analysis on the employee turnover for the prior eighteen month period. Discussion took place.

Perfect Attendance Incentive – Harris stated that developing an employee incentive program was a goal for both FY 2018 and FY 2019. Harris stated that she has worked with departments and found it very difficult to come up with something that would work for everyone due to the diversity within the departments. Harris stated that developing a perfect attendance incentive would help with productivity and moral. Harris stated that at this point, she is just asking for permission to move to the next level and begin developing the policy.

With there being no further business to come before the Committee, there was a *motion by Wilkey, second by Fannin to adjourn.* **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:33 p.m..

Alina M. Hartley
Executive Director