

LIVINGSTON COUNTY BOARD  
INFORMATION & TECHNOLOGY COMMITTEE  
MINUTES OF JULY 2<sup>nd</sup>, 2019

Chairman Vicky Allen called the meeting to order at 4:30 p.m. in the Committee Room of the Livingston County Historic Courthouse.

Present: Allen, Mays, Blackard, Earing, Manker, Slagel

Absent: Steichen

Also Present: Chairman Bob Young, County Board Members Mark Runyon and Linda Ambrose, Alina Hartley (Executive Director), Diane Schwahn (Finance Director) and Jon Sear (Network & Computer Systems Administrator).

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Slagel, second by Earing to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the May 7, 2019 meeting. *Motion by Mays, second by Slagel to approve the Mays 7, 2019 minutes as presented. MOTION CARRIED WITH ALL AYES.*

**FY 2020 Budget & Capital Requests** – Sear reviewed his proposed FY 2020 budget with the Committee. Sear stated that he was able to shift expenses around to allow for the hiring of an additional part time employee. Sear stated that he doesn't have any capital right now, but he's looking to get estimates from Frontier on the addition of paging speakers. *Motion by Mays, second by Blackard to forward the budget requests to Finance recommending approval. MOTION CARRIED WITH ALL AYES.*

**Monthly Department Report** – Jon Sear reviewed his monthly department report with the Committee. Sear stated that he spent quite a bit of time conducting the cyber security / management training offered through NACO. Sear stated that he is currently working with the state on the video arraignment. Sear stated that they are looking to utilize Zoom at a cost of \$600 year; DOC will contribute half of the cost and the remaining portion will be paid out of court automation. Sear reported that the updates to Sage have been installed and are currently in the testing phase. Sear stated that the department also participated in the active shooter training.

The Committee reviewed the bills presented. *Motion by Mays, second by Blackard to approve the bills as presented. MOTION CARRIED WITH ALL AYES.*

*Motion by Mays, second by Manker to adjourn. MOTION CARRIED WITH ALL AYES.*  
Meeting adjourned at 4:51 p.m..

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Alina M. Hartley  
Executive Director