### FIRST DAY OF FILING - MONDAY, NOVEMBER 25, 2019

At the County Clerk's Office, Historic Courthouse, 1<sup>st</sup> floor; 8:00 AM – 4:30 PM.

On the first day of filing, anyone who is in line inside the Historic Court House as of 8:00 a.m. will be deemed filed at 8:00 a.m. and is then eligible for the Ballot Placement Lottery, which will be held on Tuesday, December 3, 2019

If a filer is in line at 8:00 a.m. on the first day of filing, but his Petitions are not completed and ready to be filed, then the Petitions will be deemed filed at the actual time of its filing and not at 8:00 a.m. That candidate will not be eligible for the Ballot Placement Lottery. (The outer doors of the Historic Court House will be open at 7:45 a.m.).

#### LAST DAY of FILING-DECEMBER 2, 2019

At the County Clerk's Office, Historic Courthouse, 1<sup>st</sup> Floor; 8:00 AM – 5:00 PM. Filing closes at 5:00 p.m. on the last day of filing. No Petition will be accepted after 5:00 p.m., even if the individual is in line for processing.

# ALLOW AMPLE TIME FOR FILING

## BALLOT PLACEMENT LOTTERY- DECEMBER 3, 2019

If two or more petitions are received simultaneously for the same office and party in the first hour on the first day of filing (November 25), or during the last hour on the last day of filing (December 2), a Ballot Placement Lottery will be held Tuesday, December 3, 2019 at 9 a.m. in the County Clerk's Office.

#### <u>RECAP</u>

Consistency in Name

Documents completed and notarized as needed

Petition pages numbered and notarized

First Day of Filing: Monday, November 25, 2019

Last Day of Filing: Monday, December 2, 2019

Ballot Placement Lottery: Tuesday, December 3, 2019