

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF MAY 8, 2019

Committee Chairman Tim Shafer called the meeting to order at 6:14 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Slagel, Arbogast, Bunting, Earing, Ingles

Absent: Vacant - Gerwin

Also Present: Chairman Bob Young, County Board Members Stevel Lovell, Jim Blackard and Linda Ambrose, Executive Director Alina Hartley, Treasurer Nikki Meier, Finance Director Diane Schwahn, Human Resources Director Ginger Harris, County Clerk Kristy Masching, Public Health Administrator MaLinda Hillman

Shafer called for any additions or corrections to the agenda with none requested. *Motion by Arbogast, second by Ingles to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed two sets of minutes from the April 3, 2019 meetings. *Motion by Bunting, second by Earing to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

Resolution: Incentive Agreement – Vactor Manufacturing – Hartley stated that this is the same incentive that was presented last month. Hartley stated that there was a misunderstanding on how the grant was to be provided. Hartley stated that the Board approved granting the funds directly to Vactor and Adam Dontz is requesting that the grant be given to the GLCEDC for Vactor. Hartley stated that the only thing changing is the method. *Motion by Ingles, second by Bunting to recommend approval of the resolution granting the GLCEDC funds for the Vactor incentive. MOTION CARRIED WITH ALL AYES.*

Treasurer Investment Resolution – Treasurer Nikki Meier was present to request approval of a resolution authorizing her to make investments on behalf of the County. Meier stated that currently the funds are only making 0.05% and the investments she is looking at offer 2.34% fully FDIC insured. *Motion by Arbogast, second by Earing to recommend approval of the resolution authorizing the Declaration of Trust. MOTION CARRIED WITH ALL AYES.*

Acknowledgement of Board of Health Letter – Discussion took place regarding the letter received from the Board of Health in regards to the Community Healthcare program. The Committee acknowledged receipt of the letter.

FY 2020 Budget Process, Calendar, Guidelines – Diane Schwahn presented draft copies of the FY 2020 Guidelines and FY 2020 Budget Calendar for the Committees review. Schwahn stated that the contracts have not been settled for 2020, so assumptions have been made and included for the pre-planning process. Discussion took place. *Motion by Arbogast, second by Earing to approve the FY 2020 budget calendar and guidelines as presented.* **MOTION CARRIED WITH ALL AYES.**

Monthly Finance Report – Schwahn reported that overall we are in a good spot coming in just under the 42%. Schwahn expressed concern about the transport overtime. Discussion took place.

The Committee reviewed the bills. *Motion by Bunting, second by Slagel to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Arbogast, second by Ingles to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting at 6:51 p.m..

Alina Hartley
Executive Director