

## ELECTRONIC FILING IN CIVIL CASES

Effective January 1, 2018 all civil related cases are mandated by the Illinois Supreme Court to be filed electronically.

Basic steps to electronic filing:

1. You must have an email account. If you don't have one, you need to set one up.
2. Complete the documents you want to file. Save the completed forms on your computer so they can be downloaded for e-filing.  
Forms are available at: Illinois Legal Aid – [www.illinoislegalaid.org/](http://www.illinoislegalaid.org/) and  
Illinois Supreme Court – [www.illinoiscourts.gov/forms/approved](http://www.illinoiscourts.gov/forms/approved)
3. You will need to register an account to e-file – <https://illinois.tylerhost.net/>

To learn more about electronic filing, please access the OdysseyFileIL.com website.

Supreme Court of Illinois Electronic Filing Procedures and User Manual (PDF)

Please call the office (815-844-2602) if you have any questions.