

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF MAY 9, 2019

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Arbogast, Allen, Bunting, Carley, Ingles, Kestner, Lovell, Shafer, Vietti

Absent:

Also Present: Executive Director Alina Hartley, Human Resources Director Ginger Harris, Finance Director Diane Schwahn, County Board Members John Slagel, Gerald Earing and Linda Ambrose

Young called for any additions or corrections to the revised agenda with none being requested. *Motion by Allen, second by Ingles to approve the revised agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the April 4, 2019 meeting. *Motion by Bunting, second by Vietti to approve the minutes.* **MOTION CARRIED WITH ALL AYES.**

Approval of Travel Expenses – Hartley presented a request for approval of travel expenses for the annual UCCI conference in Galena. Hartley stated that the county's purchasing policy requires approval for any hotel expenses in excess of \$125 a night. Hartley stated that rooms for Galena are \$189 per night, but there is credit given by UCCI in the amount of \$125. Hartley stated that the net comes in under the threshold, but the first night's stay must be paid in advance. Hartley stated that the request is presented assuming everyone gets individual rooms, but usually a 4-5 bedroom home is rented and the net cost is less than what is presented. Hartley stated that she won't know what's needed, until she knows who is going. *Motion by Bunting, second by Lovell to approve the travel expenses as outlined.* **MOTION CARRIED WITH ALL AYES.**

Comments from the Chairman – Young reported that he and Kathy Arbogast had interviewed five individuals interested in the vacant county board seat. Young stated that for 3 of them, time was an issue. Young reported that one of the candidates was former board member Marty Fannin. Young questioned how committee members felt about the appointment of Fannin since he lost the last election. Committee members expressed their opinions with no real consensus on the issue.

Young reported that he received a request from John Reis, Democratic Chairman, to speak at the board meeting prior to the vote on the vacancy. Young stated that there are a few individuals who have expressed their opinion that a democrat should be appointed to

fill the vacancy. Young stated that the issue had been researched and the vacancy must be filled by someone from the same political party.

Comments from Committee Chairman –

On behalf of the Elections Committee, Carley reported that the Committee will meet prior to the board meeting to approve several appointments.

On behalf of the Sheriff, Jail & License Committee, Arbogast reported that the Sheriff is presenting a request to add a school resource officer to Woodland Schools. Arbogast stated that Woodland had a resource office from the Streator Police Department, but Streator had notified Woodland that they will not be able to provide that officer for the next year due to budgetary issues. Arbogast stated that the Committee also discussed the expansion of the housing program, whereby the US Marshalls would add a medical unit onto the jail guaranteeing the beds.

On behalf of the Highway Committee, Lovell reported that the Committee is forwarding several bridge petitions to the board for approval.

On behalf of the Ag, Zoning and Emergency Services Committee, Bunting reported that the Committee doesn't have any action items for this month. Bunting noted that the electronic recycling event was scheduled for May 11th at Pontiac Township High School. Bunting reported that the Committee was made aware of a windfarm company looking into a project in the northeast portion of Livingston County. Bunting stated that things are very preliminary, but will likely look at permitting in late fall.

On behalf of the Finance Committee, Shafer reported that the budget calendar and guidelines for 2020 was approved. Shafer reported that the Treasurer is presenting a resolution authorizing her to make investments on behalf of the county. Shafer stated that the change will take the interest rate from 0.5% to 3.24%.

On behalf of the VAC Committee, Ambrose also discussed the investment of funds. Ambrose stated that the committee also discussed a county-wide color guard.

On behalf of the IT Committee, Allen reported that there was a major Spillman update completed. Allen also reported that the department assisted 911 with the moving of their computer equipment following the installation of new councils.

On behalf of Property, Ingles reported that business was routine for the month. Ingles reported that a preliminary meeting was done with SmartWatt who have 8-10 proposals for the Committee's consideration. Ingles stated there are some projects that have a really good return on investment. Others are being presented because they are near their end of life; these don't have a good return, but they make sense as part of the bigger project. Ingles stated that there is also a lease option that will be reviewed.

Motion by Kestner, second by Vietti to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:42 p.m..

Alina Hartley
Executive Director