

VERMILION VALLEY
REGIONAL EMERGENCY COMMUNICATIONS
JOINT AUTHORITY
VERMILION VALLEY REGIONAL E.T.S.B.
MINUTES OF VERMILION VALLEY REGIONAL EMERGENCY
COMMUNICATIONS JOINT AUTHORITY / ETS BOARD
MEETING OF APRIL 10, 2019

Chairman Woolford called the meeting to order at 11:10 a.m.

Roll call showed the following present, Jim Woolford, Gary Bird, William Flott, Al Metzke, Paul Johnson, Robert Turner, Scott Runyon and Bob Young filling in as alternate for Mike Ingles. Absent were Mark Travis and Mike Ingles. Also present was Diane Schwahn, Finance Director, Livingston County; Sheriff Tony Childress, Livingston County Sheriff; Kim Wittenberg, Candi Bradshaw and Randy Wittenberg.

Woolford led the Pledge of Allegiance.

Woolford stated the Board Minutes for March 13th were in their packets and asked if there were no comments he would entertain a motion to approve. A motion was made to approve the Board Minutes of March 13th by Metzke with a second by Bird. A voice vote was unanimous with all ayes. Motion carried.

Woolford stated financials reports & bills for March were in their packets and if no discussion he asked for a motion to approve the financial reports and bills for March. A motion to approve was made by Turner with a second by Bird. A roll call vote was unanimous with all ayes. Motion carried.

OLD BUSINESS:

As brought up on the floor – None.

NEW BUSINESS:

Presentation – Wittenberg stated he would like to take this time to thank Al Metzke for his years of being on the 911 board on behalf of himself, Bradshaw and the rest of the 911 board. He presented Metzke with a plaque for his service. All of the board members thanked him for his service and noted he will be greatly missed. Metzke is retiring May 1, 2019.

Dispatch chairs – Wittenberg stated he wanted to table this until next month. He did state though he found out he does not have to make a payment on the new consoles until next year. He stated then he would like to go ahead and purchase chairs for the rest of the staff with the money left in the capital reserve fund. He stated he will work up a proposal to finish buying dispatch chairs this year so he won't have to do this in the future and take it out of the budget. He stated he would work with the Finance Committee on that and come back with a proposal. He stated they would begin working with the Finance Committee on a regular basis to work on the agreements to be done by July 1st and the budget for next year. A discussion was held on the disposal of the older chairs in dispatch.

As brought up on the floor – None.

Coordinator's Report – Bradshaw reported nothing other than what was in her report. She also stated she has been doing a lot of work on the new rates for the municipalities and fire/ems.

Director's Report – Wittenberg reported on the status of the dispatch staff stating he has 12 full time and 5 part time dispatchers with only 1 in training right now. He stated with vacation time coming up he will probably go back to an on-call list again. He reported he talked to the State's Attorney about Crime Stoppers and he is going to work with him to get the paperwork done with the State. He reported they had a Crime Stoppers meeting and the members from Streator resigned and they appointed new members to the board. He said the goal is to have it up and running by June 1st.

Wittenberg stated he has been meeting with their insurance carrier and they have some really good training for dispatchers. He said they are going to continue working on a new training program for dispatchers including EMD / EMS. He reported he attended the Chatsworth Village Board Meeting to give his annual report.

He reported he and the Sheriff have been working with Spillman, going to weekly meetings and he said the new patch goes in this week. Wittenberg thought overall it went pretty well. The Sheriff stated he heard it has gone well in dispatch and patrol. He said he's not sure yet about the jail however, he is still not happy with it. He reported he does not have Spillman on his computer. They tried several days to get it but still not working. He doesn't know if it is them or Spillman. He said he needs to contact Sear in IT.

Wittenberg reported all of the lease agreement papers were signed and done. They are coming to install the new consoles on the 23rd and carpets cleaning on 17th.

He is still working with OSF on being certified the State of Illinois and working with Dr. Rushforth to review some documents he sent. He will be meeting regularly with fire chiefs looking at some protocols for what they are doing going forward to streamline the dispatch services for them.

Woolford inquired if there were still 2 more patches to be installed for Spillman at which Wittenberg stated yes. He asked if we knew why the State link was down. Wittenberg reported that was a State link problem not Spillman. Wittenberg stated they have been having some problems with paging. He said they have it narrowed down to a phone line between this building and the tower in Pontiac. They are working with Frontier to get that fixed. Woolford stated he is glad Wittenberg is working with the insurance carrier about training options. A discussion was held on the MTU#8 training and some of the problems with that training. Sheriff stated he runs into some of the same problems with MTU#8. A lengthy discussion was held. Wittenberg said they are trying to do more in-house training to lessen the costs.

Closing comments from the public – Diane Schwahn inquired if the auditors had contacted Wittenberg to get the audit finished up. He said she called him yesterday and he is going to send her an e-mail tomorrow to set up a meeting. Diane stated the auditor may want to come to the May meeting.

There was no need to go into executive session.

Closing comments from Chairman or board members – None

There being no further business a motion to adjourn was made by Flott with a second by Metzke. Voice vote was unanimous. Meeting adjourned at 11:30 a.m.

Respectfully submitted by Candi Bradshaw Candi Bradshaw