

LIVINGSTON COUNTY BOARD
ADMINISTRATIVE COMMITTEE
MINUTES OF FEBRUARY 7, 2019

Chairman Bob Young called the meeting to order at 5:00 p.m. in the committee room in the Livingston County Historic Courthouse.

Present: Young, Arbogast, Bunting, Ingles, Kestner, Lovell, Vietti

Absent: Allen, Carley, Shafer

Also Present: Executive Director Alina Hartley, Human Resources Director Ginger Harris, Finance Director Diane Schwahn, County Board Members John Slagel and Linda Ambrose

Young called for any additions or corrections to the agenda with none being requested. *Motion by Bunting, second by Vietti to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.*

The Committee reviewed the minutes of the February 7, 2019 meeting. *Motion by Kestner, second by Ingles to approve the minutes. MOTION CARRIED WITH ALL AYES.*

Review & Approval of 2019 Goals – The Committee reviewed the draft 2019 Goals which were incorporated into the County’s Strategic Plan. *Motion by Arbogast, second by Vietti to recommend approval FY 2019 Goals as submitted. MOTION CARRIED*

Comments from Committee Chairman –

On behalf of the Sheriff, Jail & License Committee, Arbogast reported that the SJL Committee received a report from Deputy Hardyman concerning a contract with the Humane Society. Arbogast noted that the contract will be between the Sheriff’s Department and the Humane Society.

On behalf of the Ag, Zoning and Emergency Services Committee, Bunting reported that the Committee approved an amendment to the solar ordinance. Bunting indicated that the changes were minor, but included regulations on fencing requirements (chain link with minimum height of 7’).

On behalf of the VAC Committee, Kestner reported that the VAC is currently under budget.

On behalf of the Finance Committee, Slagel reported that overall budgets are on target. Slagel reported that Bill Mays reported to the Committee that he felt the Public Health Department had sufficient funds within their reserves to operate the home health program. Mays indicated that after review of their fund balances, he noticed that the fund balance never dropped below \$600,000. Hillman clarified that the fund balance included restricted funds and reserves. Slagel stated that Ingles suggested Shafer appoint an ad-

hoc committee. Ingles clarified that he suggested the ad-hoc committee be appointed including a representative from the public interest group, MaLinda Hillman, Alina Hartley, Diane Schwahn and anyone else the chairman sees fit, to give the options for the committee to review. Young stated that we can appoint committees and we can continue to talk about the topic, but it's not going to happen without an increase in taxes.

On behalf of the Personnel Committee, Jack Vietti reported that the Personnel Committee discussed the 2020 holiday calendar and the possibility of changing Lincoln's Birthday and Christmas Eve. Vietti stated that the Committee also discussed the minimum wage increase.

On behalf of the Highway Committee, Lovell reported that the recent letting for tar and chip came in good and will be presented for approval.

On behalf of the Property Committee, Ingles reported that SmartWatt will be meeting internally to give their initial findings. Ingles reported that Farnsworth will be attending the Board meeting with a proposal to complete the final phase of design including the development of construction documents, and authorization to release them for bid. Ingles stated that proceeding with that approval at this time will allow ground breaking to take place in July, and the building to be undercover before the winter months. Ingles noted that someone will be in attendance to answer questions about the mechanical systems. Ingles noted that there is some discussions being had regarding user defined items, mainly IT related that may need to be added to the base bid of the project.

Comments from the Chairman – Young stated that he has heard comments that the Board hasn't actually voted to build the new building. Young stated that he felt by the actions taken thus far, the board has shown their intention to construct the building. Discussion took place regarding the possible need for a separate vote on the construction of the building itself, aside from the approval of the Farnsworth proposal.

Motion by Lovell, second by Kestner to adjourn the meeting. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 5:41 p.m..

Alina Hartley
Executive Director