

LIVINGSTON COUNTY BOARD
INFORMATION & TECHNOLOGY COMMITTEE
MINUTES OF FEBRUARY 5, 2019

Chairman Vicky Allen called the meeting to order at 4:30 p.m. in the Committee Room of the Livingston County Historic Courthouse.

Present: Allen, Mays, Blackard, Earing, Killian, Steichen (arrived at 4:34 p.m), Slagel

Absent:

Also Present: Chairman Bob Young, Vice-Chairman Kathy Arbogast, County Board Members Mark Runyon, Linda Ambrose, and John Slagel, Alina Hartley (Executive Director), Jon Sear (Network & Computer Systems Administrator), Diane Schwahn (Finance Director)

Allen called for any additions or corrections to the agenda with there being none requested. *Motion by Mays, second by Killian to approve the second revised agenda as presented.*

MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the January 8, 2019 meeting. *Motion by Mays, second by Blackard to approve the meeting minutes as presented.* **MOTION CARRIED WITH ALL AYES.**

Monthly Department Report – Jon Sear was present to review his monthly department with the Committee. Sear reported that there were several issues throughout the month. Sear reported that the hard drive for the Law & Justice Center camera system went down. Sear stated that he was able to do a ghost copy and avoided the replacement. Sear stated that the last time the County had this issue, the repair cost approximately \$3,000. Sear stated that there were issues with the Guard 1 system at the Jail. Sear reported that the last department was transferred to the new Financial Edge software system. Sear reported that he met with Representative Bennett and the Sheriff concerning getting all the schools on the same camera system. Sear stated that currently one two have systems that are compatible and can be viewed. Sear reported that he signed up for the annual homeland security conference which will be held the last week in April in Denver, Colorado.

Request for Excess Property – Boys & Girls Club – Hartley reported that a request was received from the Boys & Girls Club for some used computer equipment. Hartley stated that these computers are used but are functional. Hartley stated that the computers have been wiped clean and would normally be recycled through ATR recycling. *Motion by Mays, second by Blackard to approve the transfer of excess computer equipment to the Boys & Girls Club as requested.* **MOTION CARRIED WITH ALL AYES.**

Replacement of Projection Screens – Sear reported that the projection screens located within the Law & Justice Center and the Historic Courthouse are all from the same manufacturer and are defective in that the chemicals used on the material is degrading. Sear stated that he was first made aware of an issue with the screen in the Committee Room, so a replacement was ordered at a cost of approximately \$5,000. Not long after issues were experienced with the ones in the Law & Justice Center and most recently the large screen in the County Board Room. Sear stated that after investigation it was discovered that the materials were defective. The company has

provided a discount of over 50% for the screens replacement which will include installation from a secondary company. Sear stated that the additional cost is approximately \$5,800. Questions were raised regarding the warranty that will come with the new screens. Discussion took place about other possible options with it being the consensus that the replacement was the most cost effective option at this time. Sear stated that whether or not he has sufficient funds within his budget is yet to be seen. *Motion by Blackard, second by Mays to approve the replacement of the screens.* **MOTION CARRIED WITH ALL AYES.**

Other Business to Come Before the Committee – Sear reported that currently the judiciary utilizes the video arraignment system for DOC arraignments as well. Sear stated that the State has since updated their system and we can now longer remotely connect without an upgrade to our system. Sear stated that he received an estimate of \$97,000 for the upgrade. Sear stated that he doesn't have those type of funds available, so Judge Bauknecht is attempting to work with the State. Discussion took place with the consensus of the Committee being that this should not be a County cost.

The Committee reviewed the bills presented. *Motion by Killian, second by Slagel to approve the bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Mays, second by Steichen to adjourn. **MOTION CARRIED WITH ALL AYES.**
Meeting adjourned at 4:50 p.m..

Alina M. Hartley, Executive Director