

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF FEBRUARY 6, 2019

Committee Chair Tim Shafer called the meeting to order at 6:42 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Slagel, Arbogast, Bunting, Earing, Gerwin,

Absent: Ingles

Also Present: Chairman Bob Young, County Board Members Bill Mays and Linda Ambrose, Executive Director Alina Hartley, Treasurer Nikki Meier, Circuit Clerk LeAnn Dixon, Finance Director Diane Schwahn, Human Resources Director Ginger Harris

Shafer called for any additions or corrections to the agenda with none requested.

Motion by Bunting, second by Arbogast to approve the agenda as presented. MOTION CARRIED WITH ALL AYES.

The Committee reviewed the minutes of the January 9, 2019 meeting. *Motion by Slagel, second by Gerwin to approve the minutes as presented. MOTION CARRIED WITH ALL AYES.*

Circuit Clerk Semi-Annual Report – Leann Dixon was present to review her semi-annual report with the Committee. *Motion by Bunting, second by Earing to approve the Circuit Clerk's Semi-Annual Report. MOTION CARRIED WITH ALL AYES.*

GLCEDC – STEAM Update – N/A

Intergovernmental Agreement – 821 N. Oak St., Pontiac - Hartley reported that the property at 821 N. Oak in Pontiac is currently on the City of Pontiac's list of abandoned, dilapidated houses that they City would like to take title to, so it can be demolished. Hartley stated that the City can go through the courts to petition for deed, however, since the property taxes have not been paid for several years, it is much easier for the County to take title and convey it to the City. Hartley stated that the City and County entered into this same type of agreement back in 2011. Hartley stated that the City of Pontiac is requesting that a similar process be followed for this property. Discussion took place. Consensus of the Committee was that this type of arrangement would be acceptable. Documents will be drafted and presented to the Committee in March for formal approval.

End of Year Transfers – Diane Schwahn provided the Committee with the updated end of year transfer resolution. *Motion by Bunting, second by Arbogast to recommend approval of the end of year transfers. MOTION CARRIED WITH ALL AYES.*

Monthly Finance Report – Schwahn reported that for the most part the current financials look normal. The Committee discussed overages in a few departments.

Discussion took place regarding the transport overtime since the line item reached 40% of the annual budget within the first two months of the fiscal year.

The Committee reviewed the bills. *Motion by Gerwin, second by Arbogast to approve the monthly bills as presented.* **MOTION CARRIED WITH ALL AYES.**

Motion by Gerwin, second by Arbogast to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 7:15 p.m.

Alina Hartley
Executive Director