

LIVINGSTON COUNTY BOARD
FINANCE COMMITTEE
MINUTES OF JANUARY 9, 2019

Committee Chair Tim Shafer called the meeting to order at 6:03 p.m. in the committee meeting room within the Livingston County Historic Courthouse.

Present: Shafer, Slagel, Arbogast, Bunting, Earing, Gerwin,

Absent: Ingles

Also Present: Chairman Bob Young, County Board Member Bill Mays, Executive Director Alina Hartley, Human Resources Director Ginger Harris, Finance Director Diane Schwahn, County Clerk Kristy Masching, Treasurer Nikki Meier, Sheriff Tony Childress, Chief Dutko, Supervisor of Assessments Shelly Renken, Coroner Danny Watson

Shafer requested that item 2d. be removed from the agenda. Shafer then called for any changes with none requested. *Motion by Bunting, second by Arbogast to approve the agenda as presented.* **MOTION CARRIED WITH ALL AYES.**

The Committee reviewed the minutes of the December 10, 2018 and January 3, 2019 meetings. Gerwin requested minor changes to the minutes of the January 3, 2019 meeting. *Motion by Slagel, second by Earing to approve the minutes of the December 10, 2018 meeting as submitted and the January 3, 2019 meeting as revised.* **MOTION CARRIED WITH ALL AYES.**

County Clerk Semi-Annual Report – Kristy Masching was present to review her Semi-Annual Report with the Committee. *Motion by Bunting, second by Gerwin to recommend approval of the County Clerk's Semi-Annual Report.* **MOTION CARRIED WITH ALL AYES.**

Resolution Authorizing Working Cash Loan to Tort – The Committee reviewed a draft resolution authorizing the transfer of \$100,000 from the Working Cash Fund to the Tort Judgment Fund, to be paid upon receipt of the annual tax distribution. *Motion by Arbogast, second by Slagel to recommend approval of a resolution authorizing the Working Cash Loan to Tort Judgment.* **MOTION CARRIED WITH ALL AYES.**

Authorization to fill Deputy Vacancy – Sheriff Childress was present to request authorization to fill a deputy vacancy that had been slated for attrition. Childress stated that the two school resource officers have not yet been replaced. Childress stated that the testing was completed and there were eight candidates who qualified, four of which have prior experience. Childress stated that they hope to have those positions filled within the upcoming weeks. Childress stated that in addition, he has one officer who has been deployed and will be gone for six months to a year, and one officer who resigned to accept a position at State Farm. Childress stated that the vacancies have made things

very difficult within the department and they have been forced to move officers from the investigations unit to cover patrol. Childress requested authorization to replace the officer who had resigned. Childress estimated a savings of approximately \$11,000. Childress noted that there was a unanimous consensus amongst the Sheriff, Jail & License Committee to approve the replacement. Discussion took place. Hartley explained the attrition list, how it was derived, and the board approved level of staffing. Hartley stated that while the attrition list is still valid, the number of vacancies in such a short time period has made things difficult on the department. Childress and Dutko both noted that it would be easier to fulfill the attrition with planned retirements in the upcoming years. Further discussion took place. *Motion by Bunting, second by Arbogast to authorize the replacement as requested.* **MOTION CARRIED ON VOICE VOTE.** Abstain: Gerwin.

Finance Report – Schwahn reported that the monthly Finance Report had been distributed previously and everything looked clean and on track one month into the fiscal year. Schwahn stated that at the end of next month she will send an updated report on the final FY 2018 financials. Schwahn reported that the end of year transfer resolution was removed from the agenda, because there still have been some expenses coming in. Schwahn stated that the official cutoff is 60 days following the end of year, so in February, she will present the final end of year transfer resolution.

Approval of Bills – *Motion by Arbogast, second by Slagel to approve the monthly bills as submitted.* **MOTION CARRIED WITH ALL AYES.**

Motion by Bunting, second by Earring to adjourn. **MOTION CARRIED WITH ALL AYES.** Meeting adjourned at 6:57 p.m.

Alina Hartley
Executive Director